

VILLAGE BOARD - MEETING AGENDA

Monday, August 3, 2026 6:00pm

Location: Village Board and members of the public in person at 49 State St., Village Municipal Building.
This meeting will be hybrid and therefore also available via remote location through Zoom.

Join Zoom Meeting with the login information below or dial 1-(646) 558-8656

Your full name is required to enter the meeting

<https://us02web.zoom.us/j/89146481188?pwd=saWp7odgcUWC9IBjaVC60HemSdz1T.1>

Meeting ID: 891 4648 1188

Passcode: 345941

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

CONSENSUS ITEMS:

- Minutes: 07/20/2026 and 07/27/2026
- Bills Abstract 07/28/2026

A (General Fund)	\$402,354.51
F (Water Fund)	\$39,238.79
G (Sewer Fund)	\$10,988.13
Total	\$452,581.43

CLERK REPORT:

Village Clerk – Barbara A. Krizen

None

OLD or NEW BUSINESS:

Resolution to approve Local Law No. 2 of the year 2026 – Water/Sewer Rate Structure

Resolution to approve proposed water rates

Resolution to approve proposed sewer rates

Resolution to update Fee Schedule reflecting new water/sewer rates

Resolution to approve Liaison Assignments

Resolution to apply for the Urban and Community Forestry grant and authorize mayor to sign application documents

Resolution to approve intern Nisani Pitcairn, Hilton High senior, BOCES program, to work with DPW

Resolution to approve undertaking with NYS DOT highway work permits and authorize mayor to sign contract

Resolution to approve 250 Celebration Event Application

Resolution to approve temporary street closure for 250 Celebration
Resolution to approve temporary closure of Corbett Park for 250 Celebration
Resolution to hire and authorize mayor to sign contract with Young Explosives
Resolution to approve temporary closure of Water St and Harvester Park parking lots
Resolution to approve Custom House on the Canal service for 250 Celebration
Resolution to approve Kayak & Craft: Freedom Flotilla for 250 Celebration

VILLAGE BOARD REPORTS:

PUBLIC COMMENT: Policy for Public Comment: 5 min/per person/ state name and address for record / clearly address the Board. Virtual participants can raise their hands and will be called on to speak. All remarks shall be addressed to the Board as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

EXECUTIVE SESSION: For discussion with the Ethics Board Committee involving the medical, financial, credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, or demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

ADJOURNMENT:

UPCOMING EVENTS:

08/08/2026 Brockport Arts Festival 2-day event
08/22/2026 America 250 Celebration
09/19/2026 SUNY Brockport Home Coming Parade
09/26/2026 Brockport Fire Fest '26

UPCOMING MEETINGS:

08/17/2026 Village Board Meeting
08/24/2026 Village Board Workshop

July 20, 2026

**REGULAR MEETING WORKSHOP
BROCKPORT VILLAGE BOARD
49 STATE STREET
Brockport, NY 14420
July 20, 2026 @ 6:00 P.M.**

This meeting was hybrid and therefore also available via remote location through Zoom.

VILLAGE BOARD MEMBERS' PRESENT:

BENJAMIN REED	-	MAYOR
DON ROBERTS	-	TRUSTEE/ DEPUTY MAYOR
SANDEEP SINGH	-	TRUSTEE
RHONDA HUMBY	-	TRUSTEE

OTHERS PRESENT:

BARBARA KRIZEN	-	VILLAGE CLERK
DARRIN KENNEY	-	TREASURER
PAUL WHEAT	-	POLICE CHIEF
CHAD FABRY	-	BUILDING INSPECTOR/CODE ENFORCEMENT
MATTHEW LESTER	-	VILLAGE ATTORNEY

VIA ZOOM: Hamlin, Michael Miller, Karen Owen, iPhone(6), Jeff phone

GUESTS: Susan Smith, C. Hamlin, D. Hammel, Kevin Jenkins, Randy Dumas, Benton Hart, Shea Singh, Libby Caruso, Lori Gennuso, Annie Crane, David Newman, and others who did not sign in.

Mayor called the meeting to order at 6:00 P.M. with the Pledge of Allegiance and a Moment of Silence.

OATH OF OFFICE

Rhonda Humby as Village Trustee for a one-year appointment to 06/30/2027

Sandeep Singh as Village Trustee for a two-year term ending 06/30/2028

July 20, 2026

Christopher Martin as Village Justice for a four-year term 06/30/2030

William Andrews as Village Justice for a four-year term 06/30/2030

Resolution to determine that Brockport Fire District is Exempt from Local Zoning. See resolution attached.

Motion made by Trustee Roberts, seconded by Trustee Singh.

Discussion: Trustee Singh asked if there were a maximum number of people that can be housed in the building. CEO Chad Fabry indicated this exemption applies to the first floor of the residence, housing four unrelated persons. Roll Call Vote

Motion carried	Count 4-0
Trustee Humby	Yes
Trustee Singh	Yes
Trustee Roberts	Yes
Mayor Reed	Yes

PUBLIC HEARING

Motion made by Trustee Humby, seconded by Trustee Roberts to leave the regular meeting and enter into the public hearing at 6:09pm. Carried 4-0

Proposed Local Law 2 of 2026 – Water and Sewer Rate Structures and Billing

Comments: None

Motion made by Trustee Singh, seconded by Trustee Humby to leave the public hearing and go back into the regular meeting at 6:10pm. Carried 4-0

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Motion made by Trustee Singh, seconded by Trustee Roberts to leave the regular meeting and enter into the public hearing at 6:11pm. Carried 4-0

Proposed Water Rates

Comments: None

Motion made by Trustee Singh, seconded by Trustee Humby to leave the public hearing and go back into the regular meeting at 6:12pm. Carried 4-0

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Motion made by Trustee Roberts, seconded by Trustee Humby to leave the regular meeting and enter into the public hearing at 6:12pm. Carried 4-0

Proposed Sewer Rates

Comments: None

Motion made by Trustee Singh, seconded by Trustee Humby to leave the public hearing and go back into the regular meeting at 6:13pm. Carried 4-0

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PUBLIC COMMENTS

Annie Crane

33 Adams Street

Ethics Board

At the present time we still have an Ethics Board, and while we still have one, it is your duty to maintain personnel on that board, even if it is only for a short while.

Two of the members of the Ethics Board's terms expired June 30th. The employee representative to that board resigned from that post effective July 13th. At this point, the Ethics Board cannot make a quorum.

Despite this, you are not advertising the vacancies, nor appointing another employee representative. You have not even informed the Ethics Board members that their terms had expired.

The residents of the Village still have the right to file a complaint with the Village Ethics Board, and will have that right as long as we have an Ethics board in the Village Code. Yet your lack of action is denying us that right.

CONSENSUS ITEMS

Minutes of Previous Meetings

Resolution to approve the minutes of the previous meetings as follows: June 15, 2026. Motion made by Trustee Singh, seconded by Trustee Roberts. Carried 4-0

Authorize Payment of Village of Brockport Accounts

Bills Abstract 06/25/2026

A (General Fund)	\$267,461.96
F (Water Fund)	\$156,398.81
G (Sewer Fund)	\$103,029.66
Total	\$526,890.43

Bills Abstract 07/14/2026

A (General Fund)	\$225,612.59
F (Water Fund)	\$58,803.93
G (Sewer Fund)	\$20,909.24
Total	\$305,325.76

Resolution to approve the Bills Abstract of 06/25/2026 and 07/14/2026. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

CLERK REPORT

Village Clerk – Barbara A. Krizen

Tax collection 2026 – The village has collected approximately \$3.5 million of the \$3.9 million tax warrant.

PTNY – June 16, 2026 - On June 16, I met with Erica Schneider and several key supporters of Parks & Trails New York (PTNY) during their bicycle tour of the Erie Canalway/Empire State Trail from Buffalo to Rochester. The group visited Brockport to meet with local partners, explore the community, and discuss ongoing efforts to strengthen connections

July 20, 2026

and leverage the Erie Canalway/Empire State Trail as an asset for tourism, recreation, and economic development.

It was a pleasure to meet Erica and the PTNY team in person and further strengthen our partnership. Mayor Ben Reed and Carol also participated in the meeting and discussions.

NYALGRO conference report - I would like to express my sincere appreciation to the Village Board for the opportunity to attend the NYALGRO (New York Association of Government Records Officers) Annual Conference held June 7–9. The conference provided valuable education, networking opportunities, and practical information that will benefit the Village's operations.

As required by the Village Employee Handbook, my conference report has been included in this Board packet for your review. I am pleased to report that one recommended best practice has already been implemented. A comprehensive survey of all Village-issued keys and key fobs has begun, and numerous key fobs have been deactivated pending verification of authorized users. This initiative enhances the security of Village facilities while improving accountability for access credentials.

Cycle the Erie Canal – On Monday July 13, 2026 Walk! Bike! Brockport! welcomed over 500 bicyclists and volunteers to the Village of Brockport. The bicyclists traveled 400 hundred miles in 8 days, from Buffalo to Albany exploring the historic Erie Canalway Trail/Empire State Trail.

FOIL Count – 7 open / 31 closed during 2026

DEPARTMENT REPORTS

Treasurer - Darrien Kenney

Resolution to approve Budget Transfer request by Trustee Singh as follows:

From	A1990.4000 Contingency Only – Misc.	-\$8,000.00
To	A7550.4090 Celebrations – Misc.	+\$8,000.00

Motion made by Trustee Singh, seconded by Trustee Roberts. Carried 4-0

Resolution to approve changing payroll processing companies from ADP to Complete Payroll, Inc. See resolution attached.

Motion made by Trustee Singh, seconded by Trustee Roberts. Roll Call Vote

Motion carried	Count 4-0
Trustee Humby	Yes
Trustee Singh	Yes
Trustee Roberts	Yes
Mayor Reed	Yes

Building / Planning / Zoning / Code Enforcement – BI/CEO Chad H. Fabry

New Software update – Getting ready to make the change from the old software to the new. It has been an ongoing struggle to get the data moved from the old software to the new software.

Police – Chief Paul Wheat

Resolution to approve the hiring of lateral transfer Dustin Meredith for the full-time position of “Police Officer” at 60% of the base salary. This appointment is dependent upon the satisfactory completion of all DCJS background requirements, pre-employment physical and medical exams, and is subject to a probationary period of no less than one year. The actual date of hire will take place after Chief Wheat's final approval of the background investigation. Motion made by Trustee Humby, seconded by Trustee Roberts. Roll Call Vote

Motion carried	Count 4-0
Trustee Humby	Yes
Trustee Singh	Yes
Trustee Roberts	Yes
Mayor Reed	Yes

Public Works – Superintendent Christian Weiss

Smith Street Bridge – is still projected to be done on time, 8/31/26. Crane Hogan just poured the first section of wall; they are continuing to form to get ready for their next pour in about 2 weeks. Electrical work started; Power Construction Group has all underground fiber ran and the pole foundations set.

Playground audit - Me and Sean Kirby are working on a grant for Monika Andrew's Park, New equipment along with the rubber matting instead of woodchips. We just started weeding and expanding play areas to meet necessary requirements. We will start spreading woodchips as soon as the weeding is done.

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Resolution to approve Golden Eagle League intern – SUNY Brockport federal work-study program. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Village Attorney – Matthew J. Lester, Esq.

None

OLD or NEW BUSINESS

NY Forward – The mayor has been in touch with NY Forward and we hope to have more information in October

Resolution to accept \$250 donation from Scott Kern to replace flag at the Historic flagpole on Park Ave. Motion made by Trustee Roberts, seconded by Trustee Humby.

Discussion: Trustee Singh asked if the donation covers the cost of the flag. Superintendent Weiss replied it does not cover the cost. Carried 4-0

Resolution to approve Brockport CSD Homecoming Parade 2026. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to approve Harvest Moon Dance. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to approve granting of a Cable Television Franchise Held by Spectrum Northeast, LLC and the Village of Brockport. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to approve HR Works to update Employee Handbook. Motion made by Trustee Humby, seconded by Trustee Roberts.

Discussion: Trustee Singh asked if there was money in the budget. Treasurer Kenney replied yes. Carried 4-0

Resolution to approve America 250 Celebration and closing Water Street. Motion made by Trustee Humby, seconded by Trustee Roberts.

Discussion: Trustee Humby shared the event is Saturday August 22 at 4pm. More details to come, there will be kayak parade, apple pie contest, kid's activities, old fashion fun, cotton candy, popcorn, coloring contest, the fire department and police department will be involved. Volunteers and sponsors are needed. Carried 4-0

Resolution to apply for NYS Office of Parks, Recreation and Historic Preservation's Environmental Protection Fund Grants program and authorize mayor to sign application documents. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to serve as lead agency to comply with SEQR for the NYS Office of Parks, Recreation and Historic Preservation's Environmental Protection Fund Grants program and authorize mayor to sign application documents. Motion made by Trustee Roberts, seconded by Trustee Singh. Carried 4-0

Resolution to apply for the WIIA Clean Water Grant Project and authorize mayor to sign application documents. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to apply for the WIIA Drinking Water Grant Project and authorize mayor to sign application documents. Motion made by Trustee Roberts, seconded by Trustee Singh. Carried 4-0

Resolution to approve DPW non-union step increases. Motion made by Trustee Singh, seconded by Trustee Humby to table the matter until the next meeting.

Discussion: Trustee Singh said that the information was not made public and that the motion should be tabled for the next meeting. Trustee Roberts spoke that the information was presented in executive session. Trustee Humby indicated to wait until the next meeting. Tabled 4-0

Resolution to schedule public hearing for proposed Local Law No. 3 of 2026 Smoke Shops for August 17, 2026. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to schedule public hearing for proposed Local Law No. 4 of 2026 Property Maintenance for August 17, 2026. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to schedule public hearing for revised Local Law No. 1 of 2026 Ethics Board for August 17, 2026. Motion made by Trustee Roberts, seconded by Trustee Singh. Carried 4-0

Clerk Krizen asked Trustee Singh to confirm that he voted in favor of all three local law resolutions to schedule a public hearing. Trustee Singh confirmed yes.

Motion made by Trustee Humby, seconded by Trustee Roberts to leave the regular meeting and enter into the annual organizational meeting. Carried 4-0

ANNUAL ORGANIZATIONAL MEETING

Resolution to approve authorizing payment in advance of certain claims for non-discretionary costs such as insurances, public utility services, postage, freight and express charges. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to authorize reimbursement of Village officers and employees who use their personal vehicles while performing their official Village duties or travel at the current IRS rate of 76 cents per mile, as indicated in the Employee Handbook. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to adopt Village stop signs & traffic signals. Motion made by Trustee Roberts, seconded by Trustee Humby.

Discussion: Trustee Roberts asked if anything has changed since previous years. Clerk Krizen answered, yes, a stop sign was added to the list near the area of the Park Ave triangle. Carried 4-0

Resolution to approve certain municipal officials and certain employees to attend annual schools and conferences:

NYCOM's Annual Meeting and Training School - 2 members of the Board of Trustees

NYCOM's Fall Training School – Village Clerk

NYCOM's Public Works Training School – DPW Superintendent

Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Appointments & Reappointments

Mayor's annual appointment of Deputy Mayor - Donald Roberts

Resolution to approve the following appointments:

Village Clerk Barbara A. Krizen 2-year appointment to 06/30/2028
Deputy Clerk Diane Herzog 2-year appointment to 06/30/2028
Deputy Treasurer Jennifer Huber 2-year appointment to 06/30/2028 at 30 hours per week
Village Treasurer Darrin Kenney 2-year appointment to 06/30/2028 at 15 hours per week
Village Accountant Daniel Hendricks 1-year appointment to 06/30/2027 at 10 hours per week

Discussion: Trustee Singh: why is Mr. Hendricks appointed for one year. Clerk Krizen would look into historical records as to why it is a one-year appointment. Trustee Roberts thanked staff and expressed his appreciation for the hard work and keeping the board informed.

Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to approve the following annual appointments:

Official Newspaper – Featured Media/Westside News
Official Depositories – Canandaigua National Bank, NYS Class

Motion made by Trustee Singh, seconded by Trustee Singh. Carried 4-0

Resolution to approve the following annual appointments:

External Auditor – Mengle, Metzger, & Barr
Village Attorney – Matthew J. Lester, Esq.
Special Counsel – Steve Modica, Esq.
Village Engineer – MRB Group

Motion made by Trustee Singh, seconded by Trustee Roberts. Carried 4-0

Resolution to approve the following annual appointments:

Emergency Coordinator – to be fulfilled by the BI/CEO/Fire Marshal Chad Fabry
Public Information Officer – re EOP BI/CE Coordinator - Christopher Martin

Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to approve Boards & Committees – appointments & reappointments:

Planning/Zoning Board of Appeals

Robert Duff 5-year term renewal to 6/30/2031

Historic Preservation Board

Elizabeth Harden 3-year term renewal to 06/30/2029

Tree Board

Robert Shaw 4-year term renewal to 06/30/2030

Luke Vandervort 4-year term renewal to 06/30/2030

Margaret Blackman as Chairperson 1-year term to 06/30/2027

Parks Committee

C. T. Oakes 4-year term renewal to 06/30/2030

July 20, 2026

Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Committees and Boards

Accept resignation of Karen Sweeting as Village Historian / Museum Director effective 06/30/2026

Resolution to approve restructuring of the Brockport Museum & Library of Local History and to abolish Museum Board, Director of the Museum and Art Historian. See resolution attached.

Discussion: Trustee Singh indicated he would abstain due to not understanding the reasons surrounding the resolution. Mayor Reed indicated there will be a liaison assigned to work with the Village Historian to oversee the museum

Motion made by Trustee Roberts, seconded by Trustee Humby. Roll Call Vote

Motion carried	Count 3-0-1
Trustee Humby	Yes
Trustee Singh	Abstain
Trustee Roberts	Yes
Mayor Reed	Yes

Accept resignation of Diane Herzog as Ethics Board Employee Representative effective 07/13/2026

Thank you for your service – term concluded:

Eric Christansen/Historic Preservation Board – did not respond to reappointment request

Elizabeth Harden/Ethics Board – term expired 06/30/2025

John Keiser/Ethics Board – term expired 06/30/2026

Resolution to Appointment Jennifer Huber and Carol McNees as Representatives to Upstate New York Municipal Workers' Compensation Program (UNYMWCP). Motion made by Trustee Roberts, seconded by Trustee Singh. Carried 4-0

Resolution to adopt the following documents:

Adopt Meeting Schedule

Adopt Budget Preparation Calendar

Adopt Fee Schedule

~~Amend Village Board Liaisons to departments / areas / boards / committees~~

~~Motion made by Trustee Humby, seconded by Trustee Roberts.~~

Discussion: Trustee Singh would like to add to the Budget Preparation Calendar that the mayor appoint the budget committee members by August 31, 2026.

Clerk Krizen asked that the liaison assignments be updated. Mayor Reed will submit the assignments when a new trustee is appointed. The Village Board Liaison to departments are not included with this motion.

Trustee Singh asked if the Fee Schedule can be amended at any time during the year. Clerk Krizen said that best practice is to amend the fee schedule at the organizational meeting but urgent issues do come up during the year.

Amended **Resolution** to approve the following documents:

- Adopt Meeting Schedule
- Adopt Budget Preparation Calendar
- Adopt Fee Schedule

Motion made by Trustee Singh, seconded by Trustee Humby. Carried 4-0

Resolution to Confirm or Amend various policies as indicated. Policies updated to .gov

- Amend Village Board Meeting Procedures Policy
- Confirm Social Media Policy & Facebook Standard
- Confirm Selection Process of Members to Boards & Committees
- Confirm General Fund Balance Policy
- Confirm Comprehensive Financial Management/Investment Policy
- Confirm Capital Asset Policy
- Confirm Budget Transfer Policy
- Amend Purchasing/Procurement Policy
- Confirm Village Identity Theft Prevention Program
- Confirm FOIL Policy
- Amend Water Billing Procedures
- Confirm Employee Handbook – approved 12/19/2022, is still in effect and currently under review for updating, updates will be considered at a future meeting
- Confirm the Village Comprehensive Plan, adopted 2019 is still in effect

Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Board and Committee Vacancies

Resolution to advertise the following Board/Committee vacancies

- Village Trustee for a 1-year appointment ending 06/30/2027
- Village Historian for a 1-year term ending 06/30/2027
- Planning/Zoning Board of Appeals- 1 vacancy for alternate, term ending 06/30/2029
- Historic Preservation Board – 1 vacancy – 3-year term ending 06/30/2027

Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

ADJOURNMENT:

Motion to adjourn at 7:00 P.M. made by Trustee Humby , seconded by Trustee Roberts.
Carried 4-0

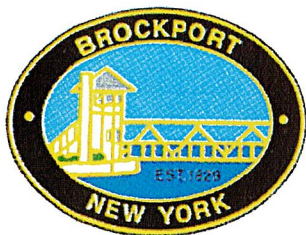
Barbara A. Krizen
Village Clerk

UPCOMING EVENTS:

08/08/2026 Brockport Arts Festival – 2day event
08/22/2026 America 250 Celebration
09/19/2026 SUNY Brockport Home Coming Parade
09/26/2026 Brockport Fire Fest '26

UPCOMING MEETINGS:

07/27/2026 Village Board Workshop
08/03/2026 Village Board Meeting
08/17/2026 Village Board Meeting
08/24/2026 Village Board Workshop



VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.gov

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence
NYS Climate Smart Community
NYS Clean Energy Community*

Resolution to determine that Brockport Fire District is Exempt from Local Zoning Regulations
Pursuant to the *Matter of County of Monroe v. City of Rochester*.

WHEREAS, the Brockport Fire District proposes to utilize an existing single-family dwelling (hereafter referred as the District Bunkhouse) located at 52 Market St in the Village of Brockport to house up to four volunteer/ apprentice fire fighters ; and

WHEREAS, The Village Board of Trustees reviewed the nine factors of the "balancing of public interests" test established by the New York Court of Appeals in *Matter of County of Monroe v. City of Rochester*; and

WHEREAS, the Board has determined that the public benefit of the project—including improved emergency services, public safety, and the replacement of fire fighters lost through attrition outweighs the local zoning requirement limiting the occupancy of single-family dwellings to not more than three unrelated individuals; and

WHEREAS, The fire District will be in control of the District Bunkhouse and its occupants.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF BROCKPORT BOARD OF TRUSTEES AS FOLLOWS:

- **Section 1. Findings:** The Board hereby finds that the District Bunkhouse will provide an essential role enhancing the emergency services offered by the Brockport Fire District. Subjecting this application to planning or zoning scrutiny would yield an unreasonable delay for the fire district
- **Section 2. Exemption Granted:** Based on the balancing of interests, the District Bunkhouse is hereby declared **exempt** from the following local zoning provisions: §18-13
- **Section 3. SEQR Compliance:** The Board determines that this action is an unlisted action and adopts the Negative (which is good) Declaration as presented.
- **Section 4. Effective Date:** This resolution shall take effect immediately. **ADOPTED:**
VOTE: Roll call Vote

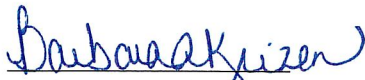
Motion made by Trustee *Roberts*, seconded by Trustee *Singh*.

VOTE: Roll call Vote

Motion carried Count 4-0

Trustee Humby	☒ Yes	No	Abstain
Trustee Singh	☒ Yes	No	Abstain
Trustee Roberts	☒ Yes	No	Abstain
Mayor Reed	☒ Yes	No	Abstain

I, Barbara A Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on July 20, 2026 and is incorporated in the original minutes and is in full force and effect.



Barbara A. Krizen
Village Clerk





VILLAGE OF BROCKPORT

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VILLAGE OF BROCKPORT

Resolution to approve changing payroll processing companies

from ADP to Complete Payroll, Inc.

BE IT RESOLVED:

WHEREAS, the Village of Brockport reviewed Request for Proposals (RFP) for professional payroll services to manage municipal employee compensation, tax filings, and benefits administration; and

WHEREAS, the proposals were evaluated based on criteria including cost, expertise and compliance with New York State financial regulations, and system capabilities; and

WHEREAS, **Complete Payroll, Inc.** (based in Rochester/Buffalo, NY) 21 Goodway Drive, Rochester, NY 14623 submitted the most advantageous proposal that meets the operational and financial needs of the Village; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Brockport hereby awards the payroll services contract to **Complete Payroll, Inc.**; and

BE IT FURTHER RESOLVED, that the Village Mayor is authorized to sign the final contract, subject to review by the Village Attorney.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its adoption, except as otherwise required by law.

Motion by: Trustee *Singh*

Seconded by: Trustee *Roberts*

VOTE: Roll call Vote

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby

Motion carried Count 4-0

Trustee Humby	<u>Yes</u>	No	Abstain
Trustee Singh	<u>Yes</u>	No	Abstain
Trustee Roberts	<u>Yes</u>	No	Abstain
Mayor Reed	<u>Yes</u>	No	Abstain

I, Barbara A Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on July 20, 2026 and is incorporated in the original minutes and is in full force and effect.

Barbara A Krizen

Barbara A. Krizen
Village Clerk





VILLAGE OF BROCKPORT

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VILLAGE OF BROCKPORT

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY, 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on July 20, 2026, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

RESOLVED, that the Village of Brockport will apply for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation's Environmental Protection Fund Grants Program for the purpose of funding recreational upgrades at Monika Andrews Children's Park;

RESOLVED, that the Village of Brockport is authorized and directed to accept these grant funds in an amount not to exceed \$675,000 for the proposed project, as described in the grant application;

RESOLVED, that the Village will provide at least a 25% local match in support of the proposed project;

RESOLVED, that the Village of Brockport is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants ("Contract") with OPRHP for the proposed improvements at Monika Andrews Children's Park;

RESOLVED, that the Village of Brockport is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Village Mayor.

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby

Motion by: Trustee Humby

Seconded by: Trustee Roberts

VOTE BY ROLL CALL AND RECORD:

Trustee Humby	Yes
Trustee Singh	Yes
Deputy Mayor/Trustee Roberts	Yes
Mayor Reed	Yes

Motion Carried/NotCarried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on July 20, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Barbara A. Krizen

Village Clerk

Dated: July 21, 2026





VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.gov

The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
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Tree City USA Community
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VILLAGE OF BROCKPORT RESOLUTION

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY, 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on July 20, 2026, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

RESOLVED, that in accordance with New York State Environmental Quality Review (SEQR) Act procedures, as set by the NYS Department of Environmental Conservation, the Village Board of the Village of Brockport hereby expresses its intent to serve as Lead Agency to comply with SEQR. In accordance with the likelihood that the Village Board will serve as Lead Agent, the Board has prepared an Environmental Assessment of the significance of and potential impact of the Consolidated Funding Application (CFA) project to make recreational upgrades at Monika Andrews Children's Park.

The project's purpose shall be as follows:

- Install new, inclusive playground and recreation equipment for use by youth.
- Install poured-in-place rubber surfacing to create safer playground experiences for all users.

RESOLVED, that the Village Board hereby accepts the Environmental Assessment of the project. The Village Board further declares that, based on the Environmental Assessment, it finds that the project will result in no adverse impacts to the environment. Therefore, the Village Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Village Board herewith states its intent to issue a Negative Declaration under SEQR for the project, pending review by the involved agencies.

Motion by: Trustee Roberts

Seconded by: Trustee Singh



Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby

VOTE BY ROLL CALL AND RECORD:

Trustee Humby	Yes
Trustee Singh	Yes
Deputy Mayor/Trustee Roberts	Yes
Mayor Reed	Yes

Motion Carried/NotCarried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on July 20, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Barbara A. Krizen

Village Clerk

Dated: July 21, 2026



Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Village of Brockport			
Name of Action or Project: Monika Andrews Children's Park			
Project Location (describe, and attach a location map): Corner of Holley Street and Utica Street, Brockport, NY 14420			
Brief Description of Proposed Action: The Village of Brockport will install new inclusive recreation equipment, amenities, and surfacing at Monika Andrews Children's Park for use by local Brockport youth and families, as well as visitors.			
Name of Applicant or Sponsor: Village of Brockport		Telephone: 585-637-5300	
Address: 127 Main Street		E-Mail: breed@brockportny.gov	
City/PO: Brockport		State: NY	Zip Code: 14420
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If No, continue to question 2.		NO ☒	YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO ☐	YES ☒
3. a. Total acreage of the site of the proposed action?		0.88 acres	
b. Total acreage to be physically disturbed?		0.5 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0.88 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action: ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify:	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☒	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: N/A; this project does not involve any energy code matters.	☒	☐	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	☒	☐	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	☒	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			

Project: _____

Date: _____

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

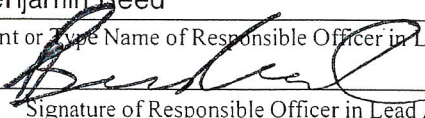
	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:		
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐
12. Is the potentially affected disadvantaged community identified as having comparatively higher burdens or vulnerabilities by the Disadvantaged Community Assessment Tool?	☒	☐
13. Will the proposed action cause or increase a pollution burden within a disadvantaged community?	☒	☐

Agency Use Only (if applicable)
Project: _____
Date: _____

***Short Environmental Assessment Form Part 3
Determination of Significance***

For every question in Part 2 that was answered "moderate to large impact may occur," or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Village of Brockport Board of Trustees has determined that the proposed action will not likely result in a significant adverse impact upon the environment and has issued a Negative Declaration.

☐	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
☒	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Village of Brockport	7-20-2026
Name of Lead Agency	Date
Benjamin Reed	Village Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer in Lead Agency
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)



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VILLAGE OF BROCKPORT RESOLUTION EFC State Revolving Fund Application for a Drinking Water Project

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on July 20, 2026, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

WHEREAS, the Village of Brockport wishes to apply to the New York State Environmental Facilities Corporation State Revolving Funds for a Water System Improvements Project.

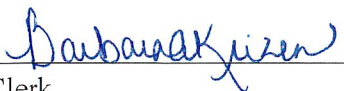
WHEREAS, the financing application requires approval from the Village board for submission.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Brockport authorizes the submission of a New York State Environmental Facilities Corporation State Revolving Funds Financing Application for a Water System Improvements Project; and

BE IT FURTHER RESOLVED, that the Village Mayor is hereby authorized to submit the application on behalf of the Village, and to execute any agreements, instruments or other documents in connection with the Village's acceptance of any such financing and/or the funding thereof; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

I hereby certify that this resolution was adopted on July 20, 2026 and is recorded in the Meeting Minutes of the Village of Brockport.


Clerk



Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby



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VILLAGE OF BROCKPORT RESOLUTION EFC State Revolving Fund Application for a Clean Water Project

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on July 20, 2026, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

WHEREAS, the Village of Brockport wishes to apply to the New York State Environmental Facilities Corporation State Revolving Funds for a Sanitary Sewer System Improvements Project.

WHEREAS, the financing application requires approval from the Village board for submission.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Brockport authorizes the submission of a New York State Environmental Facilities Corporation State Revolving Funds Financing Application for a Sanitary Sewer Improvements Project; and

BE IT FURTHER RESOLVED, that the Village Mayor is hereby authorized to submit the application on behalf of the Village, and to execute any agreements, instruments or other documents in connection with the Village's acceptance of any such financing and/or the funding thereof; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

I hereby certify that this resolution was adopted on July 20, 2026 and is recorded in the Meeting Minutes of the Village of Brockport.

Barbara A. Krizen
Clerk

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby





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VILLAGE OF BROCKPORT RESOLUTION WIIA Clean Water Grant Project Application

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on July 20, 2026, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

WHEREAS, the New York State Department of Health Environmental Facilities Corporation (NYSEFC) provides grants to assist municipalities in funding water quality infrastructure projects that protect public health and/or water quality;

WHEREAS, the Village of Brockport is eligible to apply for grant funding through the NYSEFC under the New York State Water Infrastructure Improvement Act (WIIA);

WHEREAS, the Village has identified a relevant Clean Water project—upgrading their existing sanitary sewer collection system to extend its useful life and reduce inflow and infiltration—that, if funded, will create a direct benefit to the public, including individuals in Environmental Justice and/or Disadvantaged Community areas;

WHEREAS, the Village intends to request funding assistance from New York State for this important water infrastructure project; and

WHEREAS, the Village of Brockport is also applying to the State Revolving Fund (SRF) for financing assistance for the balance of their project;

WHEREAS, the Village of Brockport's Board of Trustees authorizes the submission of an application to the NYSEFC WIIA Grant Program in an effort to secure financial assistance for the completion of a Clean Water project that has a total estimated project cost not to exceed \$11,000,000.00;

NOW, THEREFORE, BE IT RESOLVED:

That the Village of Brockport Board of Trustees authorizes the filing of this WIIA grant

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby

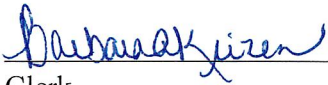
application to New York State Department of Health Environmental Facilities Corporation for the Clean Water project identified with Application ID 4049, titled Village of Brockport Sanitary Sewer System Improvements Project;

RESOLVED, that the Village of Brockport agrees to the funding guidelines noted in the NYSEFC WIIA RFP for Clean Water projects (i.e. that an applicant may be awarded the lesser of \$25 million or 25% of net eligible project costs estimated at the time of application) and will aim to use SRF dollars to cover any remaining costs to complete the project.

RESOLVED, that the Village of Brockport's Mayor is hereby authorized to execute any agreements, instruments or other documents in connection with the Village's application or acceptance of any such grants and/or the funding thereof.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

I hereby certify that this resolution was adopted on July 20 2026 and is recorded in the Meeting Minutes of the Village of Brockport.



Clerk





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VILLAGE OF BROCKPORT RESOLUTION WIIA Drinking Water Grant Project Application

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on July 20, 2026, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

WHEREAS, the New York State Department of Health Environmental Facilities Corporation (NYSEFC) provides grants to assist municipalities in funding water quality infrastructure projects that protect public health and/or water quality;

WHEREAS, the Village of Brockport is eligible to apply for grant funding through the NYSEFC under the New York State Water Infrastructure Improvement Act (WIIA);

WHEREAS, the Village has identified a relevant Drinking Water project—upgrading their water distribution system, including water main replacement and making control and monitoring improvements, to create a more reliable and sustainable drinking water system—that, if funded, will create a direct benefit to the public, including individuals in Environmental Justice and/or Disadvantaged Community areas;

WHEREAS, the Village intends to request funding assistance from New York State for this important water infrastructure project; and

WHEREAS, the Village of Brockport is applying to the State Revolving Fund (SRF) for financing assistance for the balance of their project;

WHEREAS, the Village of Brockport's Board of Trustees authorizes the submission of an application to the NYSEFC WIIA Grant Program in an effort to secure financial assistance for the completion of a Drinking Water project that has a total estimated project cost not to exceed \$10,000,000.00;

NOW, THEREFORE, BE IT RESOLVED:

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh and Rhonda Humby

That the Village of Brockport Board of Trustees authorizes the filing of this WIIA grant application to the New York State Department of Health's Environmental Facilities Corporation for the Drinking Water project identified with Application ID 4048, titled Village of Brockport Water System Improvements Project;

RESOLVED, that the Village of Brockport agrees to the funding guidelines noted in the NYSEFC WIIA RFP for Drinking Water projects (i.e. that an applicant may be awarded the lesser of \$5 million or 70% of net eligible project costs) and will aim to use SRF dollars to cover any remaining costs to complete the project.

RESOLVED, that the Village of Brockport's Mayor is hereby authorized to execute any agreements, instruments or other documents in connection with the Village's application or acceptance of any such grants and/or the funding thereof.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

I hereby certify that this resolution was adopted on July 20, 2024 and is recorded in the Meeting Minutes of the Village of Brockport.

Barbara A. Krizen
Clerk





Environmental Facilities Corporation | Department of Health

New York State Water Infrastructure Improvement & Intermunicipal Water Infrastructure Grant Programs

Grant Application Certification

On behalf of the Applicant, and in accordance with the Authorizing Resolution by the governing body of the Applicant authorizing me to do so, I apply for a WIIA grant and/or IMG grant for the project described in this application. By signing this application, I certify and agree on behalf of the Applicant and its governing body that all of the information contained in this application, in other statements and exhibits attached hereto or referenced herein, and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving a WIIA grant or IMG grant for the project(s) described herein, are true, correct and complete to the best of my knowledge and belief.

I further agree on behalf of the Applicant that:

- If CWSRF assistance is provided for the project described in this application, the Applicant shall comply with all applicable provisions of the Federal Water Pollution Control Act, 33 U.S.C. §§ 1251 et. seq. Chapter 565 of the Laws of New York of 1989, 6 NYCRR Part 649 and 21 NYCRR Part 2602, as amended, regarding CWSRF assistance.
- If DWSRF assistance is provided for the project described in this application, the Applicant shall comply with all applicable provisions of the federal Safe Drinking Water Act, 42 U.S.C. §§ 300f, et seq., and applicable provisions of state law, codified under Chapter 413 of the Laws of New York of 1996, 10 NYCRR Part 53, and 21 NYCRR Part 2604, as amended, regarding DWSRF assistance.

I further agree that the Applicant will comply with the provisions of the Minority and Women's Business Enterprise – Equal Employment Opportunity requirements of Article 15-A of the New York State Executive Law, and will maintain such records and take such actions necessary to demonstrate such compliance throughout the construction of the project.

Further, I acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.


(Signature of Authorized Municipal Representative)

7-17-26
(Date)

Benjamin Reed, Village Mayor

(Authorized Representative Name and Title)

Village of Brockport

(Municipal Applicant)



Environmental Facilities Corporation | Department of Health

New York State Revolving Fund

Financing Application Certification

On behalf of the Applicant, and in accordance with the Authorizing Resolution by the governing body of the Applicant authorizing me to do so, I apply for SRF Assistance for the project(s) described in this application. By the signing of this application, I certify and agree on behalf of the Applicant and its governing body that all of the information contained in this application, in other statements and exhibits attached hereto or referenced herein, and in all statements, data and supporting documents which have heretofore been made or furnished for the purpose of receiving SRF Assistance for the project(s) described herein, are true, correct and complete to the best of my knowledge and belief.

Further, I acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

A handwritten signature in blue ink, appearing to read "B. Reed", written over a horizontal line.

(Signature of Authorized Municipal Representative)

7-17-26

(Date)

Benjamin Reed, Village Mayor

(Authorized Representative Name and Title)

Village of Brockport

(Municipal Applicant)



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VILLAGE OF BROCKPORT

Resolution to Restructure the Brockport Museum & Library of Local History

WHEREAS, the Village Board is responsible for ensuring the efficient, accountable, and fiscally responsible operation of all Village departments and programs; and

WHEREAS, the Village Board has reviewed the current organizational structure of the Museum and considered the recommendations of the outgoing Director/Historian, and has determined that restructuring the Museum's administration will improve efficiency, streamline decision-making, eliminate duplication of administrative functions, and strengthen accountability; and

WHEREAS, the Village Board finds that the educational and historical mission of the Museum can continue to be effectively fulfilled under the supervision of the Village Historian with oversight by the Village Board liaison; and

WHEREAS, the Village Board has determined that the administrative responsibilities currently assigned to the Museum Director are compatible with the responsibilities of the Village Historian and may be consolidated to improve delivery of services while maintaining the preservation of the Village's historical collections and public programming.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby approves the restructuring of the Brockport Museum & Library of Local History effective July 20, 2026; and

BE IT FURTHER RESOLVED, that the Museum Board (formed in 2014), Director of the Museum, and Art Historian are hereby abolished, subject to all applicable laws and any necessary amendments to the Village Code; and

BE IT FURTHER RESOLVED, that all administrative and operational duties previously assigned to the Director of the Museum be assigned to the Village Historian, subject to the direction and supervision of the Village Board; and

BE IT FURTHER RESOLVED, that nothing contained herein shall diminish the Village's commitment to preserving its history, protecting its collections, maintaining public access to the Museum, or providing educational and cultural programming for the benefit of residents and visitors; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its adoption, except as otherwise required by law.

Motion by: Trustee Roberts

Seconded by: Trustee Humby

VOTE: Roll call Vote

Motion carried Count 3-0-1

Trustee Humby	<u>Yes</u>	No	Abstain
Trustee Singh	Yes	No	<u>Abstain</u>
Trustee Roberts	<u>Yes</u>	No	Abstain
Mayor Reed	<u>Yes</u>	No	Abstain

I, Barbara A Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on July 20, 2026 and is incorporated in the original minutes and is in full force and effect.

Barbara A Krizen
Barbara A. Krizen
Village Clerk



July 27, 2026

**WORKSHOP MEETING
BROCKPORT VILLAGE BOARD
49 State Street
Brockport, NY 14420
July 27, 2026 @ 6:00 P.M.**

This meeting was hybrid and therefore also available via remote location through Zoom.

VILLAGE BOARD MEMBERS' PRESENT:

BENJAMIN REED	-	MAYOR
DON ROBERTS	-	TRUSTEE/ DEPUTY MAYOR
SANDEEP SINGH	-	TRUSTEE
RHONDA HUMBY	-	TRUSTEE
STACEY WESCOTT	-	TRUSTEE

OTHERS PRESENT:

BARBARA KRIZEN	-	VILLAGE CLERK
MATTHEW J. LESTER	-	VILLAGE ATTORNEY

VIA ZOOM: Annie Crane

GUESTS: Susan Smith, C. Hamlin, Peter Leicht, Kevin Jenkins, Thea Humby and others who did not sign in.

Mayor called the meeting to order at 6:00 P.M. with the Pledge of Allegiance and a Moment of Silence.

OATH OF OFFICE: Swearing in of new Board Member – Stacey Wescott as Trustee

OLD OR NEW BUSINESS:

Resolution to approve DPW Labor Foreman non-union step increases

Discussion: Trustee Singh – the motion should clarify the step increases is for Nick Jackson and should he quit, the schedule becomes null and void. The 5% increase is not above the COLA increase, but net of COLA. Clerk Krizen – effective date should be determined. Trustee Singh/Clerk Krizen - effective date will be July 1, 2026.

Motion made by Trustee Humby, seconded by Trustee Roberts. Roll Call Vote

Motion carried	Count 4-0-1
Trustee Wescott	Abstain
Trustee Humby	Yes
Trustee Singh	Yes
Trustee Roberts	Yes
Mayor Reed	Yes

WORKSHOP TOPIC:

CSEA medical insurance Bronze 7 vs Bronze 4

Discussion: The current CSEA contract lists Bronze 4 as the health insurance plan and the unit president indicated that the DPW does not want to switch plans to the Bronze 7. Non-union employees and the police department have switched to the Bronze 7 plan which has lower monthly premiums with a higher deductible.

Adjournment

Motion to adjourn at 6:11 P.M. made by Trustee Humby, seconded by Trustee Roberts.
Carried 5-0

Barbara A. Krizen
Village Clerk

UPCOMING EVENTS:

08/08/2026 Brockport Arts Festival – 2day event
08/22/2026 America 250 Celebration
09/19/2026 SUNY Brockport Home Coming Parade
09/26/2026 Brockport Fire Fest '26

UPCOMING MEETINGS:

08/03/2026 Village Board Meeting
08/17/2026 Village Board Meeting
08/24/2026 Village Board Workshop

LOCAL LAW NO. 2 OF 2026

A LOCAL LAW AMENDING CHAPTERS 28 AND 35 OF THE CODE OF THE VILLAGE OF BROCKPORT REGARDING WATER AND SEWER RATE STRUCTURES AND BILLING

Section 1. Legislative Intent

The Board of Trustees of the Village of Brockport hereby finds that the operation, maintenance, repair, replacement, and improvement of the Village water and sewer systems require the equitable allocation of both fixed and variable system costs among users of such systems. The Board further finds that modern utility billing practices commonly include minimum charges, volumetric usage charges, customer classifications, and differential rates for inside and outside district users.

The purpose of this local law is to modernize the Village utility rate structure and clarify the authority of the Village Board to establish and revise utility rates, minimum charges, classifications, and billing practices by resolution and fee schedule.

Section 2. Addition of § 28.5A – Authority for Sewer Rents and Charges

Chapter 28 of the Code of the Village of Brockport is hereby amended by adding a new **§ 28.5A** and **§ 28.5B** to read as follows:

§ 28.5A Definitions

For purposes of this Article:

CUSTOMER CLASSIFICATION: A category of sewer customer established by the Board of Trustees, including but not limited to residential, commercial, institutional, industrial, high-consumption, inside district, and outside district users.

MINIMUM BILLING: The minimum amount charged for sewer service during a billing period, which may include an allocation of usage as established by the Village Fee Schedule.

INSIDE DISTRICT USER: A property receiving utility service located within the Village of Brockport or within any utility district served by the Village.

OUTSIDE DISTRICT USER: A property receiving utility service located outside the Village of Brockport or outside any utility district served by the Village.

SEWER RENT: Any rate, fee, charge, assessment, minimum billing, volumetric charge, or other amount imposed pursuant to this Chapter for the operation, maintenance, repair, replacement, improvement, administration, or availability of the Village wastewater collection and conveyance system.

§ 28.5B Authority for Sewer Rents and Charges

A. This Article and the sewer rents and related charges authorized herein are enacted pursuant to the authority granted under Article 14-F of the General Municipal Law of the State of New York, and any amendments thereto, for the purpose of establishing, imposing, collecting, and

administering sewer rents and related charges for the operation, maintenance, repair, replacement, improvement, and administration of the Village wastewater collection and conveyance system.

B. Sewer rents and related charges authorized by this Article may include minimum charges, service charges, readiness-to-serve charges, volumetric usage charges, customer classifications, tiered rates, and differential rates for inside and outside district users, as determined by the Board of Trustees.

Section 3. Repeal and Replacement of § 28.7 – Sewer Rent Computation and Billing

Section 28.7 of the Code of the Village of Brockport is hereby repealed and replaced with the following:

§ 28.7 Sewer Rent Computation and Billing

A. Sewer rents and charges shall be established and imposed for the use, operation, maintenance, repair, replacement and improvement of the Village wastewater collection and conveyance system.

B. Sewer rents may consist of one or more of the following components, including but not limited to:

- i. A minimum charge or base service charge;
- ii. A volumetric usage charge based upon metered or estimated water consumption;
- iii. Tiered consumption charges;
- iv. Charges based upon customer class or property type;
- v. Charges based upon frequency of billing;
- vi. Charges applicable to inside or outside district users; and
- vii. Charges or classifications based upon demand characteristics, usage patterns, meter size, property type, or other reasonable utility-related factors.
- viii. Other charges, classifications, rate structures, or billing methodologies as the Board of Trustees may determine are reasonably necessary for the operation, maintenance, repair, replacement, improvement, or administration of the Village wastewater collection and conveyance system.

C. The Board of Trustees may establish and revise sewer rents, charges, classifications, billing categories, minimum billings, and volumetric rates by resolution and through the Village Fee Schedule as may be deemed necessary for the proper operation, maintenance, repair, replacement, and improvement of the sewer system.

D. Sewer rents may be billed monthly, quarterly, annually, or upon such other billing cycle as may be established by the Board of Trustees.

E. Sewer rents and charges may include minimum billings which include an initial allocation of usage, together with additional volumetric charges for usage exceeding such allocation.

F. All sewer rents and charges shall constitute charges imposed pursuant to Article 14-F of the General Municipal Law of the State of New York.

Section 4. Repeal and Replacement of Chapter 35 – Water Use

Chapter 35 of the Code of the Village of Brockport is hereby repealed and replaced in its entirety by adding a new § 35.1, § 35.2 and § 35.3 to read as follows:

Chapter 35 - Water Use

§ 35.1 Definitions

For purposes of this Chapter, the following terms shall have the meanings indicated:

CUSTOMER CLASSIFICATION: A category of water customer established by the Board of Trustees, including but not limited to residential, commercial, institutional, industrial, high-consumption, inside district, and outside district users.

INSIDE DISTRICT USER: A property receiving water service located within the Village of Brockport or within a water district served by the Village.

MINIMUM BILLING: The minimum amount charged for water service during a billing period, which may include an allocation of usage as established by the Village Fee Schedule.

OUTSIDE DISTRICT USER: A property receiving water service located outside the Village of Brockport or outside a water district served by the Village.

WATER RENT: Any rate, fee, charge, assessment, minimum billing, volumetric charge, technology fee, or other amount imposed pursuant to this Chapter for the operation, maintenance, repair, replacement, improvement, administration, or availability of the Village water system.

§ 35.2 Authority

The Village Board is authorized to establish, administer, and impose water rents, rates, fees, and charges for the operation, maintenance, repair, replacement, and improvement of the Village water system, including but not limited to the following:

- i. Minimum service charges;
- ii. Volumetric usage charges based upon water consumption;
- iii. Meter-based charges;
- iv. Charges based upon customer classification, including but not limited to residential, commercial, institutional, industrial, high-consumption, inside district, and outside district users;
- v. Availability or readiness-to-serve charges;

- vi. Differential rates for monthly and quarterly billing accounts; and
- vii. Other charges, classifications, rate structures, or billing methodologies as the Board of Trustees may determine are reasonably necessary for the operation, maintenance, repair, replacement, improvement, or administration of the Village water system.

§ 35.3 Water Billing and Rates

The Village Board may establish and impose water rents, rates, fees, and charges including, but not limited to:

- i. Minimum service charges;
- ii. Meter-based charges;
- iii. Volumetric usage charges;
- iv. Charges based upon customer classifications;
- v. Availability or readiness-to-serve charges;
- vi. Differential rates for inside and outside district users;
- vii. Tiered usage structures;
- viii. Monthly, quarterly, annual, or other billing classifications; and
- ix. Other charges, classifications, rate structures, or billing methodologies as the Board of Trustees may determine are reasonably necessary for the operation, maintenance, repair, replacement, improvement, or administration of the Village water system.

Section 5. Ratification

All prior water charges, sewer rents, classifications, minimum billings, and related charges heretofore established by the Village Board and included within the Village Fee Schedule are hereby ratified, validated, and confirmed.

Section 6. Severability

If any clause, sentence, paragraph, subdivision, or part of this local law shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect the remainder thereof.

Section 7. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

DRAFT

Water Rates

Monthly Metered Service

Inside Village Boundary

Rate: \$6.79 per 1,000 gallons
Minimum Billing: \$33.95 per month (includes first 5,000 gallons)

Outside Village Boundary

Rate: \$8.84 per 1,000 gallons
Minimum Billing: \$44.20 per month (includes first 5,000 gallons)

Quarterly Metered Service

Inside Village Boundary

Rate: \$6.39 per 1,000 gallons
Minimum Billing: \$31.95 per quarter (includes first 5,000 gallons per bill)

Outside Village Boundary

Rate: \$8.44 per 1,000 gallons
Minimum Billing: \$42.20 per quarter (includes first 5,000 gallons per bill)

Un-Metered Service

Rate: \$8.84 per 1,000 gallons
Minimum Billing: \$44.20 per month (includes first 5,000 gallons per bill)

All Users

Technology Fee: \$1.00 per billing cycle

Sewer Rates

Monthly Metered Service

Inside Village Boundary

Rate: \$8.00 per 1,000 gallons (0 to 20,000 gallons of usage per bill)
\$2.00 per 1,000 gallons (usage above 20,000 gallons per bill)
Minimum Billing: \$80.00 per month (includes first 10,000 gallons per bill)

Outside Village Boundary

Rate: \$10.00 per 1,000 gallons (0 to 20,000 gallons of usage per bill)
\$2.50 per 1,000 gallons (usage above 20,000 gallons per bill)
Minimum Billing: \$100.00 per month (includes first 10,000 gallons per bill)

Quarterly Metered Service

Inside Village Boundary

Rate: \$4.00 per 1,000 gallons
Minimum Billing: \$40.00 per quarter (includes first 10,000 gallons per bill)

Outside Village Boundary

Rate: \$5.00 per 1,000 gallons
Minimum Billing: \$50.00 per quarter (includes first 10,000 gallons per bill)

Un-Metered Service

Rate: \$10.00 per 1,000 gallons (0 to 20,000 gallons of usage per bill)
\$2.50 per 1,000 gallons (usage above 20,000 gallons per bill)
Minimum Billing: \$100.00 per month (includes first 10,000 gallons per bill)

VILLAGE OF BROCKPORT FEE SCHEDULE
APPROVED - 08/03/2026

Administrative/Clerk Fees

Copies	\$ 0.25	per page
Fairs/Festivals - Use of Village Services, Employees, Equipment	Actual Cost	
Fireworks Permit Application	No Charge	
Parade / Procession Permit Application	No Charge	
Peddling & Soliciting Permit (Village Board approval required)		See permit
<i>A food truck vendor who operates in the Village and Town may pay 1/2 the vending fee upon submission of permit from the town of Sweden</i>	1 to 7 days	\$ 100.00
	6 months or less	\$ 250.00
	1 year	\$ 500.00
Returned Check Charge	\$ 20.00	
Tax Search	\$ 30.00	
Temporary Use Dumpster Permit	No Charge	
Waste Hauler Permit - weekly service, annual fee	\$ 2,500.00	
Welcome Center - Boat Docking	\$ 25.00	per night
Welcome Center - Tent Camping Key fee	\$ 25.00	

FOIL request fees - In accordance with Public Officers Law, Article 6-§87

Department of Public Works

Appliance with Freon Disposal	\$ 40.00	Pay at Village Hall
Curb Cut / Asphalt Apron Installation	Actual Cost plus 10% admin fee	
Garbage and Trash Pickup (3 hour minimum)	Actual Cost plus \$50 admin fee	
Garbage Cans left at curb	\$ 25.00	per can
Lawn Mowing (3 hour minimum)	Actual Cost plus \$50 admin fee	
Accident/Event Cleanup (3 hour minimum)	Actual Cost plus \$50 admin fee	

Terms All bills and charges are payable net cash within thirty (30) days. A delinquent charge of 10% will be added for non-payment by the due date. Failure to pay may result in the re-levy of said charges plus delinquent charges on your next Village Tax Bill.

Terms Any services, materials, or permits provided by the Department of Public Works not specifically listed in this fee schedule shall be charged at actual cost plus a ten percent (10%) administrative fee.

Police Department Fees

Copy of Police Report	No Charge	
Fingerprinting - (non-resident/merchant)	\$ 45.00	Pay at Village Hall

Parking

Illegally Parked	\$ 50.00	
Winter Parking Ordinance	\$ 50.00	
Fire Lane / Hydrant	\$ 50.00	
Handicapped Parking	\$ 75.00	**

** Applicable NYS surcharges may be applied by the adjudicating agency

Terms Fines double if unpaid after 10 days
Fines quadruple if unpaid after 30 days

VILLAGE OF BROCKPORT FEE SCHEDULE
APPROVED - 08/03/2026

Planning Board

Change of Use - Commercial / Industrial / Residential	\$	250.00	
Changes/Alteration of previous approved plans	\$	100.00	
Telecommunications Systems - Additions or changes	\$	1,500.00	
Telecommunications Systems - New construction	\$	2,500.00	
Extension of previous approvals	\$	50.00	
Fence - Commercial/Industrial and dumpster enclosure	\$	100.00	
Parking Lot - Commercial / Industrial / Residential	\$	200.00	
Site Plan - New Construction - 5 acres or less	\$	300.00	
Site Plan - New Construction - 5 acres or more	\$	600.00	
Site Plan - Other	\$	250.00	
Subdivisions - Residential - 5 acres or less	\$	200.00	plus \$50 per lot
Subdivisions - Residential - 5 acres or more	\$	600.00	plus \$50 per lot
Subdivisions - Re-subdivide	\$	200.00	plus \$50 per lot
Special Meeting at request of applicant	\$	50.00	plus base fee
Public Hearing	\$	100.00	plus base fee

Note: Plus fees for stormwater pollution prevention plan review, if applicable

Note: Plus all incurred costs (ie: publication, legal, postage, etc)

Zoning Board of Appeals

Area Variance	\$	200.00	
Home Occupations	\$	150.00	
Incentive Zoning Application	\$	1,500.00	
Interpretation Request	\$	150.00	
Other: Special Permit/Authorization required	\$	175.00	
Rezoning Application	\$	500.00	
Use Variance	\$	300.00	
Zoning Compliance Letter	\$	30.00	
Zoning Map - Color	\$	5.00	

Note: Plus fees for stormwater pollution prevention plan review, if applicable

Note: Plus all incurred costs (ie: publication, engineering, legal, postage, etc)

Terms Engineering Inspections and Stormwater Inspections

Engineering costs charged to the Village for site inspections or stormwater inspections shall be the responsibility of the applicant/developer. Village engineering inspections are based on time spent and will either be invoiced or utilized from the letter of credit.

APPROVED 08/03/2026

Residential Accessory Structures, Demolition and Misc (Includes Certificate of Compliance Inspection)

Chicken Permit - valid 3 years	\$	15.00	
Decks	\$	65.00	
Demolition - Accessory Structure (except sheds)	\$	100.00	
Demolition - Residential Dwelling	\$	100.00	
Driveway Expansion	\$	100.00	plus all DPW costs
Dumpster Permit	\$	30.00	
Gas Appliance ex: gas, solid fuel fireplace	\$	65.00	
Pool - Above ground	\$	65.00	
Pool - In ground	\$	65.00	
Roof - Contractor Installed	\$	65.00	
Roof - Homeowner Installed		No Charge	
Sheds over 144 square feet	\$	65.00	
Sign -for approved customary home occupations	\$	30.00	per sign
Solar Electric System	\$	65.00	
Standby Generator	\$	65.00	
Trailer - Temporary Construction	\$	65.00	
Renewal - of any permit		75% of original fee	

Residential Permits

Additions and Alterations Permit	\$	100.00	or 20¢ per sq/ft whichever is greater
ROW		Actual cost plus 10% admin fee	

Commercial Permits

Additions and Alterations	\$	250.00	or 20¢ per sq/ft whichever is greater
Blasting Permit	\$	500.00	
Commercial Solar Electric System*	\$	500.00	plus .50¢ per KW
Demolition - Commercial Structures	\$	500.00	
Demolition - Industrial Structures	\$	1,000.00	
Electric Vehicle Charging Station	\$	65.00	per port
Roof	\$	250.00	or 5¢ per sq/ft whichever is greater
ROW Permit Addition/Alteration	\$	1,500.00	Per Street Affected
ROW Permit - New Construction	\$	2,500.00	Per Street Affected
Sign - Commercial	\$	10.00	per square foot
Telecommunications Tower or 5G Install	\$	2,500.00	
Renewal - of any permit		75% of original fee	

* Installer to document assurance against abandonment with bond, letter of credit or annual licensing fee

FEES ASSOCIATED WITH NEW BUILDS
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Residential New Build

New Home Construction	\$	250.00	plus 20¢ per sq ft
Truss Identification Placard	\$	25.00	
Certificate of Occupancy	\$	100.00	
Parks fee per dwelling unit	\$	350.00	
Plus Accessory permit fee, if any			

Commercial and Industrial New Build

New Commercial/Industrial Construction	\$	250.00	plus 20¢ per sq ft
Certificate of Occupancy	\$	100.00	
Plus Accessory permit fee, if any			

Plumbing and Sewer Fees

Plumbing Permit	\$	40.00	plus \$10 per fixture
Sewer Tap Inspection (Monroe County Pure Waters	\$	250.00	
Plus: if Village Installed		Cost	plus 10% admin fee
Plus: if Contractor Installed	\$	125.00	

Service Connections

The Commissioners will install the service pipe and appurtenances on public streets from the water main to and including the curb box and shutoff. Easements acceptable to the Commissioners must be furnished to them for service installation if private property is involved. Water meters will be furnished and connected by the Commissions and will remain the property of the Commissioners

Where a tap already exists, or is being installed under a Main Extension

3/4" and 1" with 5/8" or 3/4" meter and under	\$	375.00
3/4" and 1" with 1" meter	\$	425.00
1 1/2" meter and above		actual cost plus 10% admin fee

Where no tap exists, fees charged upon application for water service tap

3/4" and 1" with 5/8" or 3/4" meter and under	\$	1,000.00
3/4" and 1" with 1" meter	\$	1,880.00
1 1/2" meter and above		actual cost plus 10% admin fee

Terms Additional parts required to effect installation will be the responsibility of the property owner.

BUILDING DEPARTMENT, CODE ENFORCEMENT, COMPLIANCE
APPROVED 08/03/2026

Residential Rental Registration

*Initial Residential Rental Registration	\$ 500.00	per building
Annual Renewal Residential Rental Registration	\$ 125.00	per building
Payment August 1st - September 1st	\$ 100.00	per building
Payment AFTER September 15th	\$ 200.00	per building

After November 1st - Certificate of Occupancy will be revoked and a "DO NOT OCCUPY" will be posted on the structure.

Vacant residential structures are required to be registered as rentals pursuant to Village Code 18.13

*Initial Residential Rental Registration fee applies to buildings that were previously not used as rentals, and to any rental that has an expired rental registration or certificate of occupancy of 45 days or longer.

Initial Residential Registration Fee applies to new rentals, and to any rental with an expired rental registration or C of O of 45 days or more. Structures with a bonafide building permit for changes that affect habitability are exempt from the fee for a period not to exceed one year.

***** Refer to Village of Brockport Code for definition of "rental" *****

More than 12 units per facility are exempt from registration fee, but must submit registration.

Vacant Property Registration

1st Year	\$ 500.00
2nd Year	\$ 1,000.00
3rd Year	\$ 1,500.00
4th Year	\$ 2,000.00
5th Year	\$ 2,500.00

***NO FEE - Property w/ ZERO property maintenance issues as approved by the AHJ, and a prompt registration.**

Rental Property - Certificate of Occupancy / Operational Application Fees

Single Family Rental - Code 210	\$ 300.00	
Two Family Rental - Code 220	\$ 500.00	
Three Family Rental - Code 230	\$ 700.00	
Inn / Rooming House - Code 418	\$ 700.00	
Apartments/Townhouse - Code 411	\$ 700.00	or \$50 a unit
Penalty for unpaid or lapsed CO's beyond 60 days	\$ 250.00	
Re-inspection fee	\$ 100.00	

Operational Fire-Safety Permits & Inspection Application Fee

Educational - Annual	\$ 200.00
Assembly - 50 or more occupants - Annual	\$ 200.00
Manufacturing - Annual	\$ 200.00
Repair / Service Garages - 3-year intervals	\$ 200.00
Mercantile - 3 year intervals	\$ 200.00
Business - 49 or fewer occupants - 3 year intervals	\$ 200.00
Penalty for unpaid or lapsed CO's beyond 60 days	\$ 250.00
Re-inspection fee	\$ 100.00

Terms:

*Rental Certificate of Occupancy Fee is Reduced by 50% if paid within 30 days.

*Operational Fire-Safety Certificate of Occupancy Fee is Reduced by 50% if paid within 30 days.

*Property owners will be charged a re-inspection fee for each inspection following the 1st non-compliant re-inspection.

Beginning January 1, 2024, all smoke/carbon detectors MUST be hard wired or of the 10-year variety.

WATER/SEWER DEPARTMENT
VOB Approved 08/03/2026

WATER - Monthly Metered Service

Inside Village Boundary	\$	6.79	per 1,000 gallons
Minimum Billing	\$	33.95	per month (includes first 5,000 gallons)

Outside Village Boundary	\$	8.84	per 1,000 gallons
Minimum Billing	\$	44.20	per month (includes first 5,000 gallons)

WATER - Quarterly Metered Service

Inside Village Boundary	\$	6.39	per 1,000 gallons
Minimum Billing	\$	31.95	per month (includes first 5,000 gallons per bill)

Outside Village Boundary	\$	8.44	per 1,000 gallons
Minimum Billing	\$	\$42.20	per month (includes first 5,000 gallons per bill)

WATER - Un-Metered

Rate	\$8.84	per 1,000 gallons
Minimum Billing	\$44.20	per bill (includes first 5,000 gallons per bill)

SEWER - Monthly Metered Service

Inside Village Boundary	\$	8.00	per 1,000 gallons up to 20,000 gallons
	\$	2.00	per 1,000 gallons over 20,000 gallons
Minimum Billing	\$	80.00	per month (includes first 10,000 gallons)

Outside Village Boundary	\$	10.00	per 1,000 gallons up to 20,000 gallons
	\$	2.50	per 1,000 gallons over 20,000 gallons
Minimum Billing	\$	100.00	per month (includes first 10,000 gallons)

SEWER - Quarterly Metered Service

Inside Village Boundary	\$	4.00	per 1,000 gallons
Minimum Billing	\$	40.00	per month (includes first 10,000 gallons per bill)

Outside Village Boundary	\$	5.00	per 1,000 gallons
Minimum Billing	\$	\$50.00	per month (includes first 10,000 gallons per bill)

SEWER - Un-Metered

Rate	\$10.00	per 1,000 gallons up to 20,000 gallons
	\$2.50	per 1,000 gallons over 20,000 gallons
Minimum Billing	\$100.00	per month (includes first 10,000 gallons)

Technology Fee	\$	1.00	per billing cycle
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WATER/SEWER DEPARTMENT
VOB Approved 08/03/2026

All bills and charges of the Water/Sewer Department are payable by the last working day of the month. A delinquent charge of 10% will be added to the bill for non-payment by due date.

Frozen Meter Fee \$ 500.00 *plus: materials, equipment and labor

Water Shutoff Notice Service Fee	\$ 25.00 per notice
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Suspend Service / Restore Service Fee	\$ 100.00
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Any water service which carries an unpaid balance for two billing quarters, or more, is subject to discontinue of service and a fee of \$100.00 will be collected prior to restoration of the service.

Unauthorized Use	\$ 500.00
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Any use or attachment to an unprotected, unmetered fire hydrant for other than fire-fighting purposes is subject to an Unauthorized Hydrant Use fee of \$500.00

Sewer Camera

Sewer Camera Request \$ 75.00 day hours *
\$ 250.00 after hours *
*plus: materials, equipment and labor

Stormwater

Stormwater Inspection Fee	Actual cost plus 10% admin fee
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Private Hydrant Inspection

Inspection Fee	\$ 300.00
Repairs	Actual cost plus 10% admin fee

LIAISON ROLLS FOR THE VILLAGE BOARD

Approved by the Board August 3, 2026

Boathouse	Trustee Singh	
Brockport Community Museum	Trustee Humby	
Brockport Local History Museum	Trustee Humby	
Budget Committee (2)	Trustee Singh	Trustee Wescott
Building & Codes Department	Trustee Roberts	
Farmer's Market	Trustee Humby	
Historic Preservation Board	Trustee Humby	
Parks Committee	Trustee Roberts	
PB/ZBA	Trustee Roberts	
Public Works	Trustee Singh	Trustee Wescott
Police Department	Mayor Reed	Trustee Roberts
Seymour Library	Trustee Wescott	
Tree Board	Trustee Singh	
Village Court	Trustee Wescott	

Other:

Town/Gown	Mayor Reed	Trustee Singh
Brockport Central School	Mayor Reed	
Intergovernmental Relations	Mayor Reed	Trustee Roberts

Brockport Merchants Association on Pause



VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.gov

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence
NYS Climate Smart Community
NYS Clean Energy Community*

VILLAGE OF BROCKPORT RESOLUTION

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY, 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on August 3, 2026, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

RESOLVED, that the Village of Brockport will apply for an Urban and Community Forestry grant through NYS Department of Environmental Conservation's 2026 Tree Inventory and Assessment Grant Opportunity. The Village is planning to use grant funds to conduct a tree inventory and assessment, develop an updated urban forest management plan, and provide educational tree care workshops for Department of Public Works employees and local residents.

RESOLVED, that the Village's grant request amount will be no less than \$50,000 and no more than \$2,500,000. There is no match requirement for this grant opportunity.

Motion by: Trustee _____

Seconded by: Trustee _____

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott
Trustee Humby
Trustee Singh
Deputy Mayor/Trustee Roberts
Mayor Reed

Motion Carried/NotCarried Count

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.gov

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence
NYS Climate Smart Community
NYS Clean Energy Community*

RESOLUTION OF UNDERTAKING TO, AND WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION IN CONNECTION WITH HIGHWAY WORK PERMITS

WHEREAS, the Village of Brockport has certain facilities located within the right of-way of certain State highways; and

WHEREAS, from time to time the Village receives permits from the NYS DOT to temporarily obstruct, install, construct, maintain, operate or replace such facilities within the bounds of a State right-of-way pursuant to Sections 52, 103, 203, 249 and/or 250 of the New York State Highway Law; and

WHEREAS, the DOT requires that the Village file insurance certificates (Perm

17) and performance bonds (Perm 44e) for each permit to secure the faithful performance with terms and conditions of such permits and also to indemnify the

State of New York and others with respect to all operations under such permits, and

WHEREAS, having to obtain insurance certificates and bonds for each permit requires additional efforts and paperwork by staff and our insurance carriers; and

WHEREAS, the DOT will accept an Undertaking in lieu of said insurance certificates and bonds thus eliminating the need for the additional efforts and paperwork;

NOW, THEREFORE BE IT RESOLVED that the Village of Brockport hereby undertakes, to and with New York State and the New York State Department of Transportation, that:

1. The Village of Brockport (Village) will well, truly and faithfully comply with and perform all the terms and conditions of each such permit on its part to be kept and performed, and abide by and comply with all such conditions, rules and regulations as may be, from time to time, promulgated by the Commissioner of Transportation of the State of New York {Commissioner}, according to the true intent and meaning of such permits, rules and regulations.

2. Brockport will, at its own expense, promptly complete the work allowed under each permit and within a reasonable time restore State property damaged by its work to substantially the same or equivalent condition as existed before such work begun; and in the event that the Village of Brockport fails to so restore damaged State property within what the Commissioner deems to be a reasonable time, the Commissioner, after giving written notice to the Village, may restore the property to substantially the same or equivalent condition as existed before the Village began the work and require the Village to reimburse the State for any and all costs incurred by the State in such restoration.

3. The Village of Brockport will indemnify, hold harmless and defend and protect the State of New York, the Commissioner and the Department, their officials, officers, agents and employees against and pay any and all amounts, damages and costs and judgments which may or shall be recovered against said State, or its officers, or agents, or which such State may be called upon to pay to any person or corporation by reason of damages arising or growing out of operations pursuant to said permits or the manner of doing the same, or the neglect of said Village, or its agents or servants, or the improper performance pursuant to the conditions of said permits by the Village, its agents or servants.

4. The Village of Brockport, which is self-insured, will pay any and all damages, costs, including but not limited to attorney's fees, and judgments recovered against the State, the Commissioner of Transportation, the Department of Transportation and their officials, officers and employees in connection with work allowed by a permit or from use of a permit by the Village of Brockport or by any person acting by, through or for the Village, including omission and supervisory acts of any of the entities or persons named above.

5. It is understood that this undertaking is one of indemnity only and is not to be construed as imposing on the Village of Brockport an obligation to pay claims for which there would not otherwise be a remedy in law against the State of New York.

6. Any payments required by the foregoing will be guaranteed by the full faith and credit of the Village of Brockport, or its districts, as applicable, and will be paid out of current budgeted funds, or if insufficient, from its liability and casualty reserve fund or from the proceeds of bonds which current laws permit the Village to issue to pay claims against it.

Motion made by Trustee _____, Trustee _____ seconded, to approve.
Roll call vote.



VILLAGE OF BROCKPORT

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Tree City USA Community
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Motion carried	Count			
Trustee Wescott	Yes	No	Abstain	
Trustee Humby	Yes	No	Abstain	
Trustee Singh	Yes	No	Abstain	
Trustee Roberts	Yes	No	Abstain	
Mayor Reed	Yes	No	Abstain	

CERTIFICATION BY VILLAGE CLERK

The copies of documents provided herewith in response to your request is a true copy of the record maintained by the Village of Brockport as part of the August 3, 2026 Village Board meeting minutes.

Barbara Krizen
Village Clerk
Village of Brockport

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott



Events Application

Village of Brockport

127 Main Street • Brockport, NY 14420 • (585) 637-5300

Please submit this form to the Village Clerk @ bkcrizen@brockportny.gov

Submissions 30 days in advance of planned event are recommended.

Event Name: <u>Village of Brockport / Town of Sweden 250th Celebration through the Centuries</u>	
Type of Event (Race/Walk, Festival, Concert, Parade Other, etc.): <u>Festival/Concert/Canal Parade</u>	Location of Event: <u>Welcome Center, Suga wa Park area, Town lot</u>
Applicant Name:	Event Date(s): <u>Aug 22 2024</u>
Event set up/break down times: <u>2 PM</u> to <u>10 PM</u>	Event times: <u>4 PM</u> to <u>9 PM</u>
Alternate Rain Plan: <u>NA</u>	Rain Date:
Individual/Group/Corporation Name Holding Event: <u>Village of Brockport / Town of Sweden</u>	Village Property Utilized <u>Boathouse, Water St, Welcome Center, Suga wa Park, Market St, Harvester Park, Corbett Park, Vt Lot, i</u>
Applicant Address, City, State, Zip: <u>127 Main St</u> <u>Brockport, NY 14420</u>	Support Services Requested of the Village <u>PD; DPW</u>
Applicant Email: <u>rhumbly@brockportny.gov</u>	Applicant Phone: <u>585-437-5300</u>

There must be an identified "in charge" person on premise during all hours of the event if on Village property.

Event Contact Person:	Contact Cell Phone:	Date & Time(s) On-Premise at Event:
Rhonda Humby	on file	All day
Carol McNeels	on file	All day

Total Attendance Anticipated: (including attendees, participants, staff, vendors, etc.):
? - 300?

Will there be amplified sound or music? Please describe.
Yes @ Welcome Center + Town Hall Vt Lot 9 PM Yes bands set up @ Welcome Center + Town parking lot

Event Details: Canal Kayak Parade - offering use of kayaks to residents to participate; 2 band locations - welcome center + town of Sweden; Closing of water st, Market st + water st parking lot (municipal) for festivities. Hosting vendors, food trucks, bounce house, dunk tank, games, contests; young explosives contract for fireworks, mayor approval to sign contract; Accept donations for fireworks/celebration; Close Corbett Park for fireworks 3 PM till 11 PM; Allow custom house to establish a contained

Events utilizing Village property require internal review and approval by the Village Board. Additional information and/or documentation may be requested.

enclosed area of NW corner / Water Street lot to vend beer + wine 4 PM till 9 PM. Vendor (custom house) shall be responsible for age affirmation + shall follow all rules established by NYS Liquor Authority; contingent upon review of applicants insurance + NYS Approval. Using DPW trailer to transport kayaks back to boathouse + side by sides + ATV back to boathouse. + Mobile 200 - possible putting 200.

Non-Discrimination

The Village of Brockport does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age or disability against any person or group of persons submitting an Event Application. The application process is designed to promote the health, safety, and welfare of all persons through reasonable regulation of a proposed local event and is not intended or expected to interfere with any person's Constitutional Rights to free speech and assembly.

Office Use Only

Approved/ Reviewed by: ☐ Village Manager ☒ DPW Superintendent ☒ Code Enforcement ☒ Brockport Police Dept ☐ Welcome Center Director	If Applicable: ☐ Liability Release ☐ Cert of Insurance ☐ Other
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Event Application

- ☐ Approved
- ☐ Approved with additional conditions (see attached)
- ☐ Additional Information requested (see attached) / Requested at second Village Board meeting_____
- ☐ Denied

By the Brockport Village Board on (date): _____

* Fire Department participating in event + hosting activities + fund raiser. Helping w/ fireworks perimeter; the Kayak parade w/ their boat in water.



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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF MARKET STREET AND WATER STREET FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

A Resolution Authorizing the Temporary Closure of Market Street and Water Street for the Celebration Through the Centuries Event

WHEREAS, the Village of Brockport is sponsoring and supporting the Celebration Through the Centuries community event to commemorate the Nation's 250th anniversary through public performances, educational activities, and community programming; and

WHEREAS, the Village Board has determined that temporarily closing portions of Market Street and Water Street is necessary to safely accommodate event activities, including the staging of musical performances, exhibits, vendors, and pedestrian traffic; and

WHEREAS, the Village Board finds that the temporary street closures serve a valid public purpose by promoting community engagement, tourism, and public celebration while protecting the health, safety, and welfare of participants and the traveling public;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of Market Street and Water Street within the Village of Brockport from 8:00 a.m. until 10:00 p.m. on Saturday, August 22, 2026, for purposes of conducting activities associated with the Celebration Through the Centuries event; and

BE IT FURTHER RESOLVED, that the Village Department of Public Works and the Village Police Department are authorized to install and remove temporary traffic control devices, barricades, and signage as necessary to implement this closure and to maintain public safety; and

BE IT FURTHER RESOLVED, that emergency vehicle access shall be maintained to the extent reasonably practicable throughout the duration of the event; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee _____

Seconded by: Trustee _____

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott

Trustee Humby

Trustee Singh

Deputy Mayor/Trustee Roberts

Mayor Reed

Motion Carried/NotCarried	Count
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I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF CORBETT PARK FOR FIREWORKS SAFETY DURING THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities and public programming; and

WHEREAS, the Village Board of Trustees has determined that a fireworks display will serve as a culminating feature of the event; and

WHEREAS, the Village Board further finds that the temporary closure of Corbett Park is necessary to establish a safe fireworks staging area and to maintain an appropriate safety buffer between the fireworks launch site and members of the public; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of **Corbett Park** from **4:00 p.m. until 11:00 p.m. on Saturday, August 22, 2026**, for the purpose of establishing and maintaining a fireworks staging area and public safety exclusion zone in connection with the **Celebration Through the Centuries** event; and

BE IT FURTHER RESOLVED, that the Village Police Department, Department of Public Works, and other authorized Village personnel are authorized to restrict public access to the park, install temporary barriers or signage, and take such actions as are reasonably necessary to protect the public and facilitate the safe operation of the fireworks display; and

BE IT FURTHER RESOLVED, that access to the fireworks staging area shall be limited to authorized personnel, emergency responders, contractors, and other individuals approved by the Village for purposes associated with the fireworks display; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee _____

Seconded by: Trustee _____

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott

Trustee Humby

Trustee Singh

Deputy Mayor/Trustee Roberts

Mayor Reed

Motion Carried/NotCarried	Count
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Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



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RESOLUTION AUTHORIZING THE PROCUREMENT OF FIREWORKS FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities and public programming; and

WHEREAS, the Village Board of Trustees has determined that a professionally conducted fireworks display would serve the public interest as a concluding event for the celebration;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the procurement of a professionally conducted fireworks display from **Young Explosives Corporation** for the **Celebration Through the Centuries** event to be conducted at dusk on **August 22, 2026**; and

BE IT FURTHER RESOLVED, that if a written agreement is required, the Mayor is authorized to execute such agreement, subject to approval as to legal form by the Village Attorney; and

BE IT FURTHER RESOLVED, that prior to the fireworks display, the Village shall receive satisfactory evidence of insurance, including any endorsements reasonably required by the Village Attorney, together with proof that all applicable permits, licenses, and governmental approvals have been obtained; and

BE IT FURTHER RESOLVED, that the cost of the fireworks display shall be paid from donations received for the Celebration Through the Centuries event, or from such other funds as may be lawfully authorized by the Board of Trustees; and

BE IT FURTHER RESOLVED, that the Mayor and other appropriate Village officials are authorized to take such actions as may be necessary to implement this Resolution.

Motion by: Trustee _____

Seconded by: Trustee _____

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott

Trustee Humby

Trustee Singh

Deputy Mayor/Trustee Roberts

Mayor Reed

Motion Carried/NotCarried	Count
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Barbara A. Krizen

Village Clerk

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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF THE WATER STREET AND HARVESTER PARK PARKING LOTS FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities, entertainment, and public programming; and

WHEREAS, the Village Board of Trustees has determined that the temporary closure of the Water Street and Harvester Park parking lots is necessary to facilitate event setup, staging, vendor operations, and other activities associated with the event while promoting the health, safety, and welfare of participants and the public;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of the **Water Street Parking Lot** and the **Harvester Park Parking Lot** to general public parking beginning at **10:00 p.m. on Friday, August 21, 2026**, and continuing until **10:00 p.m. on Saturday, August 22, 2026**; and

BE IT FURTHER RESOLVED, that during the period of closure, the parking lots may be utilized for event staging, vendor operations, equipment storage, parking for authorized event personnel, and other activities reasonably necessary for the successful conduct of the **Celebration Through the Centuries** event; and

BE IT FURTHER RESOLVED, that the Village Police Department and Department of Public Works are authorized to install temporary signage, barricades, or other traffic control devices necessary to implement this Resolution and to restrict access to unauthorized vehicles; and

BE IT FURTHER RESOLVED, that emergency vehicle access shall be maintained as reasonably necessary throughout the duration of the event; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee _____

Seconded by: Trustee _____

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott

Trustee Humby

Trustee Singh

Deputy Mayor/Trustee Roberts

Mayor Reed

Motion Carried/NotCarried	Count
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I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF THE WATER STREET AND HARVESTER PARK PARKING LOTS FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities, entertainment, and public programming; and

WHEREAS, the Village Board of Trustees has determined that the temporary closure of the Water Street and Harvester Park parking lots is necessary to facilitate event setup, staging, vendor operations, and other activities associated with the event while promoting the health, safety, and welfare of participants and the public;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of the **Water Street Parking Lot** and the **Harvester Park Parking Lot** to general public parking beginning at **10:00 p.m. on Friday, August 21, 2026**, and continuing until **10:00 p.m. on Saturday, August 22, 2026**; and

BE IT FURTHER RESOLVED, that during the period of closure, the parking lots may be utilized for event staging, vendor operations, equipment storage, parking for authorized event personnel, and other activities reasonably necessary for the successful conduct of the **Celebration Through the Centuries** event; and

BE IT FURTHER RESOLVED, that the Village Police Department and Department of Public Works are authorized to install temporary signage, barricades, or other traffic control devices necessary to implement this Resolution and to restrict access to unauthorized vehicles; and

BE IT FURTHER RESOLVED, that emergency vehicle access shall be maintained as reasonably necessary throughout the duration of the event; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee _____

Seconded by: Trustee _____

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott

Trustee Humby

Trustee Singh

Deputy Mayor/Trustee Roberts

Mayor Reed

Motion Carried/NotCarried	Count
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Village Clerk

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