

PROJECT NAME:	Village of Brockport Food Scraps Recycling Pilot Program
CONTRACTOR SFS PAYEE NAME:	Village of Brockport
WORK PLAN PERIOD:	From: 4/1/25 To: 8/31/27

**Project Summary: Provide the goals and objectives of your organization for this funding, and any additional pertinent information such as whether you will subcontract, how MWBE will be used, etc.**

Goal: The goal of this program is to divert as much food waste as possible from incineration and landfill sites and reduce greenhouse gas emissions by offering Brockport residents an easy, free, and convenient way to recycle their food scraps.

Objective: Launch a food scraps recycling pilot program in partnership with Impact Earth and create a replicable model that can be followed by other municipalities in the Finger Lakes region.

**Work Plan Table**

OBJECTIVE	TASKS Name	TASK Description	PERFORMANCE MEASURES Name	PERFORMANCE MEASURES Description	PERFORMANCE MEASURE Response Type and Information
1. Name Food Scraps Recycling Pilot Program	a. Public Engagement	Conduct marketing, education, and outreach activities to help residents understand the benefits of participating in the program.	i. Marketing, Outreach, and Education	The Village Manager and Village Clerk-Treasurer will share information about the proposed food scraps recycling program on Brockport's website and social media pages. They will engage with the public at municipal meetings and various community events to share the environmental and financial	Response Type: Text/Comment  The Village will produce at least three different types of marketing materials (i.e. flyers, brochures, newsletter posts, etc.) and engage with the public in at least three

<p><b>Description</b> Launch a municipal food scraps recycling pilot program in the Village of Brockport.</p>	<p>b. Purchase Equipment</p>	<p>Excite them about engaging with the program. Purchase buckets for participating residents to use to store their food scraps at home.</p>	<p>i. Support Residential Food Waste Collection</p>	<p>benefits of engaging in a local composting program.</p>	<p>face-to-face settings and/or meetings.</p>
<p>b. Purchase Equipment</p>	<p>The Village will purchase buckets for residents to use for storing their food scraps at home and bringing to the toters at the designated drop off location.</p>	<p>The Village will purchase buckets for residents to use for storing their food scraps at home and bringing to the toters at the designated drop off location.</p>	<p>Response Type: Text/Comment The Village will purchase fifty buckets.</p>		
<p>c. Partner with Impact Earth</p>	<p>The Village will collaborate with Impact Earth to deliver weekly food waste collection and composting services for Brockport residents.</p>	<p>i. Complete Food Waste Pickup</p>	<p>Impact Earth will pick up the toters at Brockport's Department of Public Works facility (38 East Avenue, Brockport, NY 14420) on a weekly basis.</p>	<p>Response Type: Text/Comment Impact Earth will conduct food waste and organic materials pickup once per week for the Village.</p>	
		<p>ii. Compost Creation and Delivery</p>	<p>Impact Earth will turn the Village's food scraps and other materials into compost and deliver it to Brockport in spring 2026.</p>	<p>Response Type: Text/Comment Impact Earth will deliver compost to the Village by April or May 2026. The compost received will be proportional to the amount of food waste collected from the Village's toters.</p>	

New York State Department of Environmental Conservation  
Organics Reduction and Recycling  
625 Broadway  
Albany, New York 12233

December 17, 2024

Dear Municipal Food Scraps Recycling Grants Review Team:

I am writing this letter to indicate that Impact Earth is ready and excited to partner with the Village of Brockport to implement their proposed food scraps recycling program. To help the Village launch their program, Impact Earth will provide weekly drop off and pick-up services for two large, 64-gallon totes—to be stored in a safe, secure location at Brockport's Department of Public Works facility—where residents can put their food scraps and other organic materials. Impact Earth will turn it into compost and deliver the compost to Brockport in the spring, when it will be distributed to participating residents to integrate into their gardens.

This project will advance the Village's commitment to building a better Brockport for all residents and visitors. As a NYSERDA Clean Energy Community, the Village of Brockport works to promote energy conservation and sustainability to mitigate the short and long-term effects of climate change. Their food scraps recycling program will align with these efforts by reducing waste, conserving water, promoting healthier plant growth, and reducing soil erosion.

Thank you for considering the Village's request for funds. We are confident that they'll develop and sustain a successful food scraps recycling program, and we are happy to offer our expertise and support as their program partner.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Carney", with a long horizontal flourish extending to the right.

Doug Carney  
Impact Earth Education and Customer Service Manager