

VILLAGE BOARD - MEETING AGENDA
Monday, September 21, 2026 6:00pm

Location: Village Board and members of the public in person at 49 State St., Village Municipal Building.
This meeting will be hybrid and therefore also available via remote location through Zoom.

Join Zoom Meeting with the login information below or dial 1-(646) 558-8656

Your full name is required to enter the meeting

<https://us02web.zoom.us/j/81565008730?pwd=fTMQQMGoUcb6S1koDUqG5zOCuK6NZf.1>

Meeting ID: 815 6500 8730

Passcode: 229001

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MAYOR'S STATEMENT: America 250 Celebration

PUBLIC HEARING:

Continuation of Proposed Local Law No. 4 of the year 2026 – Property Maintenance

PUBLIC COMMENT: Policy for Public Comment: 5 min/per person/ state name and address for record / clearly address the Board. Virtual participants can raise their hands and will be called on to speak. All remarks shall be addressed to the Board as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

CONSENSUS ITEMS

- Minutes: 08/03/2026 and 08/17/2026

- Bills Abstract 08/18/2026

A (General Fund)	\$99,232.04
F (Water Fund)	\$62,356.50
G (Sewer Fund)	\$4,316.86
Total	\$165,905.40

- Bills Abstract 08/20/2026

A (General Fund)	\$275,771.33
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F (Water Fund)	\$0.00
G (Sewer Fund)	\$0.00
Total	\$275,771.33

- Bills Abstract 08/31/2026

A (General Fund)	\$138,097.58
F (Water Fund)	\$52.04
G (Sewer Fund)	\$104.10
Total	\$138,253.72

- Bills Abstract 09/14/2026

A (General Fund)	\$74,531.74
F (Water Fund)	\$61,518.10
G (Sewer Fund)	\$11.74
	\$136,061.58

CLERK REPORT

Village Clerk – Barbara A. Krizen
 Monroe County Sales Tax
 Cannabis Tax Distribution
 NY Forward – update
 Tax Collection - update

DEPARTMENT REPORTS

Treasurer -- Darrin Kenney
 Financial reports

Building / Planning / Zoning / Code Enforcement – BI/CEO Carol McNees
 Rental Registration – update
 New Software – update

Police – Chief Paul Wheat
 Welcome Officer Dustin Meredith
 Retirement – Congratulations to Officer Lucas R. VanDervort on his retirement

Public Works – Superintendent Christian Weiss
 Smith Street and Union Street - update
 High Street and Brockway Street - starts September 28th
 Leaf Pickup – start date announcement will be made as weather allows
 Approval to hire Jacob Leanoard at grade 5 starting pay of \$33.19
 Approval to hire interns through the Federal Work Study Program

Village Attorney – Matthew J. Lester, Esq.

OLD or NEW BUSINESS

Resolution to approve Midnight Madness Event Application
Resolution to approve Brockport Winter Market of 2026 Event Application
Resolution to approve Jillian Bourke as Welcome Center Ambassador
Resolution to formally recognize the Agreed Upon Procedures (AUP) Reports for the Justice Court, Independent Accountant's Report done by Mengel Metzger Barr & Co, LLP for year end 05/31/2025
Resolution to (continue at Village expense) (discontinue) MiFi Solar Table at Corbett Park
Resolution for Peddling-Soliciting Application of Active Pest Control
Resolution to approve Repair/Replace Frost Plate Fee \$150.00 plus materials, equipment and labor
Resolution to approve Local Law No. 1 of the year 2026 – Ethics
Resolution to authorize the Brockport Court to apply for the JCAP grant not to exceed \$30,000
Discussion – Residential Rental Registration request to have fee waived for Brockport Fire District
Discussion / Resolution to apply for the NY BRICKS grant
Discussion – Village Historian
Discussion – My Brockport Village App
Discussion – No Parking Signs at Harvester Park
Discussion / Resolution to approve Local Law No. 3 of the year 2026 – Smoke Shops
Discussion / Resolution to approve Local Law No. 4 of the year 2026 – Chapter 18 Property Maintenance

VILLAGE BOARD LIASION REPORTS

Seymour Library annual meeting

EXECUTIVE SESSION: For discussion with the village attorney involving the medical, financial, credit, or employment history of a particular person(s), or matters leading to the appointment, employment, promotion, or demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

ADJOURNMENT:

UPCOMING EVENTS:

09/26/2026 Brockport Fire Fest '26
09/26/2026 Harvest Moon Dance
10/02/2026 Brockport CSD Homecoming Parade

UPCOMING MEETINGS:

09/28/2026 Village Board Workshop
10/05/2026 Village Board
10/19/2026 Village Board
10/26/2026 Village Board Workshop

August 3, 2026

**REGULAR MEETING WORKSHOP
BROCKPORT VILLAGE BOARD
49 STATE STREET
Brockport, NY 14420
August 3, 2026 @ 6:00 P.M.**

This meeting was hybrid and therefore also available via remote location through Zoom.

VILLAGE BOARD MEMBERS' PRESENT:

BENJAMIN REED	-	MAYOR
DON ROBERTS	-	TRUSTEE/ DEPUTY MAYOR
SANDEEP SINGH	-	EXCUSED
RHONDA HUMBY	-	TRUSTEE
STACEY WESCOTT	-	TRUSTEE

OTHERS PRESENT:

BARBARA KRIZEN	-	VILLAGE CLERK
MATTHEW J. LESTER	-	VILLAGE ATTORNEY

VIA ZOOM: Hamlin, Melissa's iphone, Karen Owen, Jacqueline Davis, cmcnees, Michael Miller

GUESTS: Susan Smith, Linda Ketchum, C. Hamlin, K. Jenkins, John Keiser, Sarah Bonczyk, Ashleey McBride, Shad McBride, Annie Crane, Elizabeth Brooks Harden, Margay Blackman, and others who did not sign in.

Mayor called the meeting to order at 6:00 P.M. with the Pledge of Allegiance and a Moment of Silence.

CONSENSUS ITEMS

Minutes of Previous Meetings

Resolution to approve the minutes of the previous meetings as follows: July 20, 2026 and July 27, 2026 – Motion made by Trustee Humby, seconded by Trustee Roberts Carried 4-0

August 3, 2026

Authorize Payment of Village of Brockport Accounts

Bills Abstract 07/28/2026

A (General Fund)	\$402,354.51
F (Water Fund)	\$39,238.79
G (Sewer Fund)	\$10,988.13
Total	\$452,581.43

Resolution to approve the Bills Abstract of 07/28/2026. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

CLERK REPORT

Village Clerk – Barbara A. Krizen

None

OLD or NEW BUSINESS

Resolution to approve Local Law No. 2 of the year 2026 – Water/Sewer Rate Structure. Motion made by Trustee Humby, seconded by Trustee Roberts. Roll Call Vote.

Motion carried Count 4-0

Trustee Wescott	Yes
Trustee Humby	Yes
Trustee Roberts	Yes
Mayor Reed	Yes

Resolution to approve proposed water rates. Motion made by Trustee Humby, seconded by Trustee Roberts. Roll Call Vote.

Motion carried Count 4-0

Trustee Wescott	Yes
Trustee Humby	Yes
Trustee Roberts	Yes
Mayor Reed	Yes

August 3, 2026

Resolution to approve proposed sewer rates. Motion made by Trustee Roberts, seconded by Trustee Humby. Roll Call Vote.

Motion carried Count 4-0

Trustee Wescott Yes

Trustee Humby Yes

Trustee Roberts Yes

Mayor Reed Yes

Resolution to update Fee Schedule reflecting new water/sewer rates. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to approve Liaison Assignments. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to apply for the Urban and Community Forestry grant and authorize mayor to sign application documents. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Discussion: Trustee Roberts mentioned the grant is a \$50,000.00 minimum grant up to \$2.5 million with no match required. If awarded, funds would be used for a tree inventory and assessment.

Discussion: Later in the meeting, before Public Comment, Margaret Blackman arrived and further explained the forestry grant. Municipalities are eligible every 5 years to re-inventory trees, and it has been 6 years since the village had one done. Built into the grant are DPW workshops on tree planting and care and for the public and members of the tree board. Some of last fall's plantings are not in good shape. In addition, a student intern is built into the grant which intern would work with DPW on the database for trees.

Resolution to approve intern Nisani Pitcairn, Hilton High senior, BOCES program, to work with DPW. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Discussion: Clerk Krizen explained this is an intern position at no cost to the village.

August 3, 2026

Resolution to approve undertaking with NYS DOT highway work permits and authorize mayor to sign contract. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to approve 250 Celebration Event Application. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Discussion: Trustee Roberts mentioned that he would be going around the village to talk to businesses and merchants to paint the village red, white and blue.

Resolution to approve temporary street closure of Market Street and Water Street for the 250 Celebration. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to approve temporary closure of Corbett Park for fireworks safety during 250 Celebration. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to authorize the procurement of fireworks and authorize mayor to sign contract with Young Explosives. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to approve Custom House on the Canal temporary service for 250 Celebration. Motion made by Trustee Roberts, seconded by Trustee Humby. Carried 4-0

Resolution to approve Kayak & Craft: Freedom Flotilla for 250 Celebration. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

Resolution to approve temporary closure of Water Street and Harvester Park parking lots. Motion made by Trustee Humby, seconded by Trustee Roberts. Carried 4-0

August 3, 2026

VILLAGE BOARD LIAISON REPORT

Trustee Roberts: Summer Serenades time changes to 6:30 pm for August

PUBLIC COMMENTS

Elizabeth Books Harden	33 Maxon Street	Ethics
John Keiser	21 Hillcrest Parkway	Ethics
Linda Ketchum	87 Erie Street	Parks and Fireworks

Motion made by Trustee Humby, seconded by Trustee Roberts to adjourn the regular meeting and enter executive session at 6:44pm.

EXECUTIVE SESSION

For discussion with the Ethics Board Committee involving the medical, financial, credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion made by Trustee Roberts, seconded by Trustee Wescott to adjourn executive session and enter the regular meeting 7:52pm.

Adjournment

Motion to adjourn at 7:53 P.M. made by Trustee Wescott, seconded by Trustee Humby.
Carried 4-0

Barbara A. Krizen

Village Clerk

UPCOMING EVENTS:

08/08/2026	Brockport Arts Festival 2-day event
08/22/2026	America 250 Celebration
09/19/2026	SUNY Brockport Home Coming Parade
09/26/2026	Brockport Fire Fest '26

UPCOMING MEETINGS:

08/17/2026	Village Board Meeting
08/24/2026	Village Board Workshop



VILLAGE OF BROCKPORT

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VILLAGE OF BROCKPORT RESOLUTION

I, Barbara Krizen, Village Clerk of the Village of Brockport, 127 Main Street, Brockport, NY, 14420, do hereby certify that the following resolution was adopted at a meeting of the Village Board held on August 3, 2026, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

RESOLVED, that the Village of Brockport will apply for an Urban and Community Forestry grant through NYS Department of Environmental Conservation's 2026 Tree Inventory and Assessment Grant Opportunity. The Village is planning to use grant funds to conduct a tree inventory and assessment, develop an updated urban forest management plan, and provide educational tree care workshops for Department of Public Works employees and local residents.

RESOLVED, that the Village's grant request amount will be no less than \$50,000 and no more than \$2,500,000. There is no match requirement for this grant opportunity.

Motion by: Trustee Humby

Seconded by: Trustee Roberts

VOTE BY ROLL CALL AND RECORD:

Trustee Wescott	Yes
Trustee Humby	Yes
Deputy Mayor/Trustee Roberts	Yes
Mayor Reed	Yes

Motion Carried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



Mayor Benjamin D. Reed

Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott



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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF MARKET STREET AND WATER STREET FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

A Resolution Authorizing the Temporary Closure of Market Street and Water Street for the Celebration Through the Centuries Event

WHEREAS, the Village of Brockport is sponsoring and supporting the Celebration Through the Centuries community event to commemorate the Nation's 250th anniversary through public performances, educational activities, and community programming; and

WHEREAS, the Village Board has determined that temporarily closing portions of Market Street and Water Street is necessary to safely accommodate event activities, including the staging of musical performances, exhibits, vendors, and pedestrian traffic; and

WHEREAS, the Village Board finds that the temporary street closures serve a valid public purpose by promoting community engagement, tourism, and public celebration while protecting the health, safety, and welfare of participants and the traveling public;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of Market Street and Water Street within the Village of Brockport from 8:00 a.m. until 10:00 p.m. on Saturday, August 22, 2026, for purposes of conducting activities associated with the Celebration Through the Centuries event; and

BE IT FURTHER RESOLVED, that the Village Department of Public Works and the Village Police Department are authorized to install and remove temporary traffic control devices, barricades, and signage as necessary to implement this closure and to maintain public safety; and

BE IT FURTHER RESOLVED, that emergency vehicle access shall be maintained to the extent reasonably practicable throughout the duration of the event; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee Humby

Seconded by: Trustee Roberts

Motion Carried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott



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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF CORBETT PARK FOR FIREWORKS SAFETY DURING THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities and public programming; and

WHEREAS, the Village Board of Trustees has determined that a fireworks display will serve as a culminating feature of the event; and

WHEREAS, the Village Board further finds that the temporary closure of Corbett Park is necessary to establish a safe fireworks staging area and to maintain an appropriate safety buffer between the fireworks launch site and members of the public; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of Corbett Park from 4:00 p.m. until 11:00 p.m. on Saturday, August 22, 2026, for the purpose of establishing and maintaining a fireworks staging area and public safety exclusion zone in connection with the **Celebration Through the Centuries** event; and

BE IT FURTHER RESOLVED, that the Village Police Department, Department of Public Works, and other authorized Village personnel are authorized to restrict public access to the park, install temporary barriers or signage, and take such actions as are reasonably necessary to protect the public and facilitate the safe operation of the fireworks display; and

BE IT FURTHER RESOLVED, that access to the fireworks staging area shall be limited to authorized personnel, emergency responders, contractors, and other individuals approved by the Village for purposes associated with the fireworks display; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee Humby

Seconded by: Trustee Roberts

Motion Carried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen
Village Clerk

Dated: August 4, 2026

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott





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RESOLUTION AUTHORIZING THE PROCUREMENT OF FIREWORKS FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities and public programming; and

WHEREAS, the Village Board of Trustees has determined that a professionally conducted fireworks display would serve the public interest as a concluding event for the celebration;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the Mayor to execute the Fireworks Exhibition Agreement with **Young Explosives Corporation** for a fireworks display to be conducted at Corbett Park on **August 22, 2026**, at a cost of **Seven Thousand Dollars (\$7,000.00)**, subject to approval as to legal form by the Village Attorney; and

BE IT FURTHER RESOLVED, that prior to the fireworks display, the Village shall receive certificates of insurance and endorsements satisfactory to the Village Attorney naming the Village of Brockport as an additional insured, together with satisfactory evidence that all required governmental permits and approvals have been obtained; and

BE IT FURTHER RESOLVED, that the cost of the fireworks display shall be paid from donations received for the Celebration Through the Centuries event, or from such other funds as may be lawfully authorized by the Board of Trustees; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee Roberts Seconded by: Trustee Humby
Motion Carried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.

Barbara A. Krizen

Village Clerk

Dated: August 4, 2026



Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott



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RESOLUTION AUTHORIZING THE TEMPORARY USE OF VILLAGE PROPERTY FOR A BEER AND WINE SERVICE AREA DURING THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities, entertainment, and public programming; and

WHEREAS, **Custom House on the Canal** has requested permission to establish a temporary enclosed beer and wine service area within a portion of the Water Street Parking Lot during the event; and

WHEREAS, the Village Board of Trustees has determined that such temporary use of Village property may serve a legitimate public purpose, provided that all applicable legal, insurance, and regulatory requirements are satisfied;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary use of a designated enclosed area located within the **northwest portion of the Water Street Parking Lot** by **Custom House on the Canal** for the service of beer and wine between the hours of **5:00 p.m. and 9:00 p.m. on Saturday, August 22, 2026**, in connection with the **Celebration Through the Centuries** event; and

BE IT FURTHER RESOLVED, that this authorization is provided that, prior to commencement of alcohol service:

1. Receipt of all licenses, permits, or approvals required by the New York State Liquor Authority and any other governmental agency having jurisdiction;
2. Receipt of certificates of insurance and endorsements satisfactory to the Village Attorney, including naming the Village as an additional insured where appropriate;
3. Execution of any license agreement or other document required by the Village Attorney for the temporary use of Village property;
4. Compliance with all applicable federal, state, and local laws, rules, and regulations governing the possession, sale, and service of alcoholic beverages;
5. The maintenance of a secure enclosed service area and appropriate procedures to prevent the sale or service of alcoholic beverages to underage or visibly intoxicated persons.

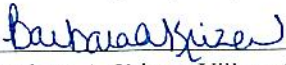
BE IT FURTHER RESOLVED, that the Village Police Department and other appropriate Village officials are authorized to monitor compliance with the conditions of this Resolution and to take appropriate action if necessary to protect the public health, safety, and welfare; and

BE IT FURTHER RESOLVED, that the Mayor and other appropriate Village officials are authorized to take such additional actions as may be necessary to implement this Resolution.

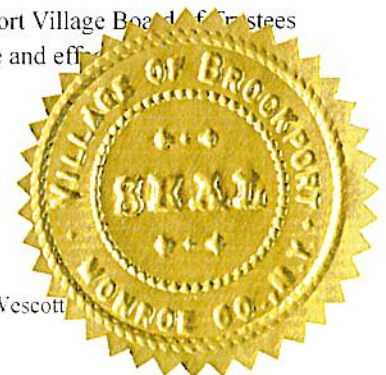
Motion by: Trustee Roberts Seconded by: Trustee Humby

Motion Carried Count 4-0

I, Barbara A. Krizen do hereby certify that the resolution was passed at a meeting of the Village of Brockport Village Board of Trustees held on August 3, 2026, and is incorporated in the original meeting minutes of said date and is in full force and effect.


Barbara A. Krizen Village Clerk
Dated: August 4, 2026

Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott





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RESOLUTION AUTHORIZING THE FREEDOM FLOTILLA KAYAK AND WATERCRAFT PARADE FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities, entertainment, and public programming; and

WHEREAS, the Village Board of Trustees has determined that a ceremonial **Freedom Flotilla** featuring kayaks and other non-motorized watercraft will enhance the celebration by encouraging public participation and recognizing the Village's historic connection to the Erie Canal;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the **Freedom Flotilla**, consisting of kayaks and other non-motorized watercraft, to be conducted on **August 22, 2026**, along a route extending generally from the **Village Boathouse** to the **Brockport Welcome Center**, at such time as determined by the event organizers; and

BE IT FURTHER RESOLVED, that participation in the Freedom Flotilla shall be voluntary and subject to such safety rules, participant waivers, and operational requirements as may be established by the Village; and

BE IT FURTHER RESOLVED, that only non-motorized watercraft, including kayaks, canoes, and paddleboards, shall be permitted to participate in the Freedom Flotilla unless otherwise authorized by the Village; and

BE IT FURTHER RESOLVED, that the Mayor, Chief of Police, Superintendent of Public Works, and such other Village officials as may be necessary are authorized to take such actions as may be necessary to implement this Resolution.

Motion by: Trustee Humby

Seconded by: Trustee Roberts

Motion Carried Count 4-0

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Barbara A. Krizen
Village Clerk

Dated: August 4, 2026



Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott



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RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF THE WATER STREET AND HARVESTER PARK PARKING LOTS FOR THE CELEBRATION THROUGH THE CENTURIES EVENT

WHEREAS, the Village of Brockport will host the **Celebration Through the Centuries** event on Saturday, August 22, 2026, commemorating the Nation's 250th anniversary through community activities, entertainment, and public programming; and

WHEREAS, the Village Board of Trustees has determined that the temporary closure of the Water Street and Harvester Park parking lots is necessary to facilitate event setup, staging, vendor operations, and other activities associated with the event while promoting the health, safety, and welfare of participants and the public;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the temporary closure of the **Water Street Parking Lot** and the **Harvester Park Parking Lot** to general public parking beginning at 10:00 p.m. on Friday, August 21, 2026, and continuing until 10:00 p.m. on Saturday, August 22, 2026; and

BE IT FURTHER RESOLVED, that during the period of closure, the parking lots may be utilized for event staging, vendor operations, equipment storage, parking for authorized event personnel, and other activities reasonably necessary for the successful conduct of the **Celebration Through the Centuries** event; and

BE IT FURTHER RESOLVED, that the Village Police Department and Department of Public Works are authorized to install temporary signage, barricades, or other traffic control devices necessary to implement this Resolution and to restrict access to unauthorized vehicles; and

BE IT FURTHER RESOLVED, that emergency vehicle access shall be maintained as reasonably necessary throughout the duration of the event; and

BE IT FURTHER RESOLVED, that the Mayor, Deputy Mayor, Chief of Police, and Superintendent of Public Works are authorized to take such additional actions as may be reasonably necessary to carry out the intent of this Resolution.

Motion by: Trustee Humby Seconded by: Trustee Roberts
Motion Carried Count 4-0

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Barbara A. Krizen
Village Clerk
Dated: August 4, 2026



Mayor Benjamin D. Reed
Deputy Mayor / Trustee Don Roberts, Trustees Sandeep Singh, Rhonda Humby and Stacey Wescott

August 17, 2026

**REGULAR MEETING WORKSHOP
BROCKPORT VILLAGE BOARD
49 STATE STREET
Brockport, NY 14420
August 17, 2026 @ 6:00 P.M.**

This meeting was hybrid and therefore also available via remote location through Zoom.

VILLAGE BOARD MEMBERS' PRESENT:

BENJAMIN REED	-	MAYOR
DON ROBERTS	-	TRUSTEE/ DEPUTY MAYOR
SANDEEP SINGH	-	TRUSTEE
RHONDA HUMBY	-	TRUSTEE
STACEY WESCOTT	-	TRUSTEE

OTHERS PRESENT:

BARBARA KRIZEN	-	VILLAGE CLERK
DARRIN KENNEY	-	TREASURER
PAUL WHEAT	-	POLICE CHIEF
CHAD FABRY	-	BUILDING INSPECTOR/CODE ENFORCEMENT
CHRISTIAN WEISS	-	DPW SUPERINTENDENT
MATTHEW LESTER	-	VILLAGE ATTORNEY

VIA ZOOM: Hamlin, Karen Owen, George Mahaney-Walker, Michael Miller

GUESTS: Susan Smith, C. Hamlin, Linda Ketchum, Amanda DiSalvo, Trevor Dobson, K Jenkins, Carol Hannan, John Keiser, Annie Crane, David Newman, Randy Dumas, Melissa Wagner, Sarah Bundy, Sara Bonczyk, Jacquie Davis, Ben DiMatteo, Bill Andrews Jr., Margary Blackman and others who did not sign in.

Mayor called the meeting to order at 6:00 P.M. with the Pledge of Allegiance and a Moment of Silence.

August 17, 2026

PUBLIC HEARING

Motion made by Trustee Roberts, seconded by Trustee Singh to leave the regular meeting and enter into the public hearing at 6:03pm. Carried 5-0

Proposed Local Law No. 1 of the year 2026 – Ethics Board

Comments:

Annie Crane 33 Adams Street

This is another solution in search of a problem.

No member of this Board, either current or recently resigned, has made a public statement providing a rationale for this change. We, the public, do not know why any of you consider this necessary.

I have heard members of the public state that ethics issues should be kept closer to home, while others feel those concerns should be dealt with by a board which is unfamiliar with the people involved. While I strongly feel we should maintain our own Ethics Board, and not cede control of our issues to an outside entity, I will admit both arguments have some merit.

As it stands now, any member of the public has the right to file an ethics concern to either our Village Ethics Board or to the Monroe County Ethics Board. You could clarify that simply by changing the Village website to list both and leave the decision of which to use to the complainant.

If the only option for a complainant is take their concern to the County Ethics Board, it will have the effect of discouraging our residents from filing complaints. Perhaps that is your goal.

I strongly urge you to vote against this legislation. Please maintain and support our own Village of Brockport Ethics Board.

Margaret Blackman 73 Park Ave

The Village board proposes eliminating our village ethics board and turning cases over to the Monroe County Ethics board, which is at some remove from our village and its issues. The reasons why are not clear. Until the last two years the village had gone a very long time with no ethics cases, and then it seems, recently, a flurry of ethics complaints.

Re the recent cases, in April the ethics board asked for \$3500 in legal fees should a lawyer be needed to adjudicate cases before them as the village attorney had recused himself.

The ethics board wound up its lengthy investigation of these cases and reported their findings at the last VB executive session on August 3.

Was the \$3500, or any of it, ever used? The public needs to know.

This Village Board has earned the reputation of cutting expenses wherever possible. Is the elimination of the Ethics Board seen as a cost-cutting measure?

Is the board being dissolved simply because no other Monroe County Village has a local ethics board?

If so, that is not a genuine reason for getting rid of our board. John Keiser at public comment, pointed out the potential difficulty of a village resident having to go before a county board in the city of Rochester to file an ethics complaint.

August 17, 2026

Whether the ethics board is local or non-local may not matter to some residents, but the proposed elimination of our local ethics board is quite in line with earlier attempts to diminish local control (unsuccessfully, I might add) in Brockport. Recall the June 2026 referendum to abolish village court, and the two failed referenda (2010, 2016) to dissolve the village. In good government most local matters.

In closing I want to commend the ethics board—Elizabeth Harden, Mark Ketchum, Christina Daniels, and John Keiser for their oversight, careful review, confidentiality of cases, and their selfless service to the Village of Brockport.

John Keiser

21 Hillcrest Parkway

This board has proposed eliminating the Village's Ethics Committee and referring any ethical issues to Monroe County's Board of Ethics. This is unwise; village ethics should remain within the village's domain. The county does a great job owning ESL ballpark, running the airport, operating the zoo, managing the courts, etc. But it's also a very large bureaucracy with about 4,600 employees. How well would such a bureaucracy address the small handful of ethical concerns that have been reported in Brockport? Think of it another way, Brockport's village population is about 1% of Monroe County's population. Do you really think the county would take Brockport's ethical concerns seriously when the village is such a tiny component of the broader county?

If it's a matter of saving money. The amount the village spends is negligible. Admittedly, in 2026 the Ethics Committee requested \$3500 for legal counsel due to an uptick in ethics complaints. This year was an anomaly. Prior to this year, the Ethics Committee, whose voting members are all volunteers, has not requested village financial resources in recent memory.

I frequently teach a course covering business ethics, and one of the most practical reasons companies institute ethics programs is that it can save money on legal fees. Now, any ethicist or lawyer will tell you that law and ethics are not synonymous, but there is overlap. When organizational members behave ethically, they reduce the likelihood of lawsuits and steep legal fees. In the 2025-2026 budget, the village allocated \$45,000 for legal services. In the current 2026-2027 budget, the amount appropriated is \$65,000 a substantial annual increase of 44%. Considering how much more we're planning to spend on legal fees, we should be investing in ethics programs, not dismantling them.

What bothers me the most about transferring the ethics responsibility to the county is that the County Ethics Board seems to be an inactive black box with minimal transparency, and the last time it met was nearly a year ago in October 2025. The county has an Office of Public Integrity that seems well organized, but that handles cases only pertaining to the county government. Complaints pertaining to towns and villages go to the Monroe County Board of Ethics. Fine. Who's on the Board? Their webpage states it has three members appointed by the County Executive and confirmed by the county legislature. But, when I searched for specifics, the best I could find was an AI generated response, "The specific individual names of the current volunteer members serving on the Monroe County Board of Ethics (New York) are not broadly published or itemized in an active public directory on the county's official web portal." That's problematic to me, shouldn't we know the identities and backgrounds of those who are evaluating our community's ethics concerns. We don't even know if the board is active?

By the way, this afternoon, I spoke with Jessica from the Office of Public Integrity who told me she didn't even know who was on County's Ethics Board, but she thought the committee typically meets once a year. Seriously, once a year? I get the impression the county places much greater importance on its own Office of Public Integrity, than it does on the ethics board for towns and localities.

August 17, 2026

The procedures for handling complaints are even more problematic. They're vague and illogical. There are clear procedures for complaints pertaining to county employees, but nothing pertaining to towns and village employees.

The only instruction it offers is: "The board also has jurisdiction over ethics claims of any towns or localities within the county who do not have their own separate boards of ethics. (Towns and localities may, though, refer matters to the county board at its option.)"

This makes no sense. If any village resident has an ethical complaint, they submit it to the village, and the village leadership decides whether or not to refer it to the County's Board of Ethics. The potential conflict of interest here is too great to ignore. Little wonder the board hasn't met in nearly a year.

When reporting ethical misconduct becomes more difficult or less logical, you're actually discouraging people from raising ethical concerns. When you discourage people from raising ethical concerns, you're essentially inviting unethical behaviors. This does not make for good government.

In the 1830s, Alexis DeTocqueville, arguably the keenest observer of American society, wrote that local governments are the cornerstone of democracy. It was true then as it is now. I do not see any benefit from moving our ethics function from the village to the larger more bureaucratic, and less transparent county government. In fact, I predict we'll discover more problems if we create a greater distance between our employees and officials from ethical oversight.

If you want to dismantle the village function-by-function, committee-by-committee, go ahead and transfer ethical oversight to the barely active and opaque Monroe County Ethics Board. But, if you care about good ethics and effective governance here in Brockport, keep the ethics function within the village. Thank you for your time.

Sarah Bundy **19 Lyman Street**

I'm really echoing what a lot of the, what folks have been saying. I think there's an immense amount of value in having a local ethics board, and I don't see any cost savings in dismantling that board. These are volunteers, these are our neighbors who take the time to meet and discuss these, ethical concerns, and they know our village. They know the people who are bringing these complaints. A lot of times, they know the situations around those complaints, and that's not something that a county board would be familiar with. And I have a tremendous amount of respect for the amount of time and effort that our neighbors have put in to serving on those boards, and it kind of seems like a slap in the face to dismiss that. If anyone has ever tried to run any kind of, charity event, or a school event, or anything? You know how hard it is to get people to show up and volunteer, even if you're giving them donuts, and these people have come in and served in that function. And they've done... there's... I don't believe there's been any complaint about the job that they've done. They have served, and they have investigated those complaints, and I think it would do our village a disservice to disband that board, and I think that it's a cost savings overall. I mean, they are going to see those issues, they're going to see things that even look unethical and they're going to be much closer to the situation, they're going to be able to do that investigation and stop what could otherwise have turned into a legal issue that none of us were.

Sarah Bonczyk **9 Keable Court**

I don't have anything prepared, and I'm not as educated as folks came before me, so I'm going to give you what I got based on someone who doesn't have a full grasp of maybe all the details, and I don't know why you'd want to get rid of the board (inaudible) cost money. And if anything, again, want to see more services in our village that makes it unique, not less. That's why people want to be here, that's why people visit here, it's why people move here. So, just from someone who doesn't have all the information, a lot of people just going, what? You know? And I... I don't have any information from any working person, I haven't taken the time to email and ask, I will say that, but I don't know why. So, if

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anybody wants to share that, that's great, but volunteers that don't cost money and help to maintain the integrity of our village and what it has to offer seem like good things to keep.

Jacqueline Davis 14 Adams Street

I'd have heard more, what I consider serious, real information in the past few minutes from my fellow Brockport citizens than I have heard up until now about the reason for proposing this change. I think it's very... unwise to compare the village of Brockport was any of the other villages or municipalities in our region because we're different. We're special, we're proud of being special, and we are community-focused. And I hope that we continue to have that focus with as we move forward with whatever decisions are being made.

Mayor Reed: Before we close the public hearing, since nobody knows why we're getting rid of it, it has nothing to do with money. It just has to do with non-bias. We went to a NICOM meeting at the Sagamore. In the Q&A with the NICOM attorneys, I brought up ethics boards, and the attorney was Mancini. He said that if your county offers an ethics board, use them and don't have one within your municipality. And the reason for that is because normally the people who sign up to be on an ethics board are the axe grinders, whether it's on this side or on that side. And that's what it boils down to, because I could easily not replace who we have and put it out for applications, and put my own people on there, but that's not ethical. What's ethical is to put it to a non-biased party who is Monroe County. They haven't met since October because they haven't had any cases. Delivering them to Monroe County is very simple. You can do it through the clerk, or you can send it to Monroe County directly. I met with the person who oversees the Ethics Board for Monroe County, and the majority of municipalities use them. It's just, you know, maybe they won't get as many cases. If it's not local, but that could be because maybe people will say, well I just got a vendetta, or is this an actual problem? And, on top of that, the ethics board that Monroe County has operates off of our code of ethics, not their own. So, if an ethics complaint is brought before the Monroe County Board of Ethics, they operate off of our code.

Clerk Krizen: Based on recommendations from NYCOM, Section 4.9 Gifts and Favors, a dollar amount should be assigned.

Motion made by Trustee Wescott, seconded by Trustee Singh to leave the public hearing and go back into the regular meeting at 6:23pm. Carried 5-0

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Motion made by Trustee Humby, seconded by Trustee Singh to leave the regular meeting and enter into the public hearing at 6:23pm. Carried 5-0

Proposed Local Law No. 3 of the year 2026 – Smoke Shops

Comments:

August 17, 2026

Annie Crane 33 Adams Street

I am in favor of this local law, but I have one concern.

Have similar laws been enacted in other municipalities? Is so, have there been any legal challenges to those laws? If so have those laws been judged Constitutional in the courts? I wouldn't want the Village to be subjected to a costly lawsuit.

Motion made by Trustee Singh , seconded by Trustee Wescott to leave the public hearing and go back into the regular meeting at 6:24pm. Carried 5-0

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Motion made by Trustee Humby, seconded by Trustee Singh to leave the regular meeting and enter into the public hearing at 6:24pm. Carried 5-0

Proposed Local Law No. 4 of the year 2026 – Property Maintenance

Comments:

David Newman 33 Adams Street

There is one thing not specifically mentioned in this law that, I would like to see that it is included, and that is for rent signs. The, this is for the beautification of the village and many of the signs noting that the properties are for rent, are old. The one in front of the Roxbury is not legal and that it is not on the building. If the property owners really wish to demonstrate how power maintained their buildings are, they can keep their shoddy old signs, but that should be part of the beautification.

Motion to continue the public hearing for Proposed Local Law No. 4 of the year 2026 – Property Maintenance to September 21, 2026. Motion made by Trustee Wescott, seconded by Trustee Humby. Carried 5-0.

Motion made by Trustee Humby, seconded by Trustee Wescott to leave the public hearing and go back into the regular meeting at 6:27pm. Carried 5-0

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August 17, 2026

Resolution to have the Public Comment section of the Village Board Meetings restored to its original placement at the beginning of the meeting. Motion made by Trustee Humby, seconded by Trustee Wescott. Carried 5-0

Trustee Singh made a motion to add items to the agenda, being SUNY Brockport MOU for golf carts for the use at the 250 Celebration and Brockport Community Rowing revised fall schedule.

PUBLIC COMMENTS

Randy Dumas	20 Sugartree Circle	Brockport Arts Festival	See attachment
Carol Hannan	292 South Main St	Codes Department	See attachment
Sarah Bundy	19 Lyman St	Brockport Arts Festival	
Linda Ketchum	87 Erie St	Parks/weeds/gardener	

CONSENSUS ITEMS

Authorize Payment of Village of Brockport Accounts

Bills Abstract 8/05/2026	
A (General Fund)	\$41,145.28
F (Water Fund)	\$0
G (Sewer Fund)	\$0
Total	\$41,145.28

Resolution to approve the Bills Abstract of 08/05/2026. Motion made by Trustee Humby, seconded by Trustee Wescott. Carried 5-0

CLERK REPORT

Village Clerk – Barbara A. Krizen

Tax collection 2026 – Late payments have been trickling in, and the current late penalty is 6% for those making late tax payments

FOIL Count – It was a busy week for FOIL requests; the Village received 9 requests in one week's time which brings the annual totals to: 11 open / 38 closed during 2026

August 17, 2026

DEPARTMENT REPORTS

Treasurer - Darrin Kenney

June 2026 Financial Report

Payroll system change to new software is going well

Building / Planning / Zoning / Code Enforcement – BI/CEO Chad H. Fabry

Residential Rental Registrations are all electronic this year through the new software system

Police – Chief Paul Wheat

Working with the Village Treasurer to get figures together in order to bill BISCO for the Brockport Arts Festival costs

Public Works – Superintendent Christian Weiss

Smith Street Bridge – on schedule to open August 31, 2026

Village Attorney – Matthew J. Lester, Esq.

Working on local laws and court appearances

OLD or NEW BUSINESS

Resolution for Mayor to sign Contract No: BRO-260009 Federal Work Study Off Campus Agreement State University of New York the University at Brockport, pending attorney approval. Motion made by Trustee Singh, seconded by Trustee Roberts. Carried 5-0

Resolution to continue participation in the Community Development Block Grant (CDBG) Program. Motion made by Trustee Humby, seconded by Trustee Wescott. Carried 5-0

Resolution to authorize mayor to sign the Community Development Block Grant (CDBG) Program - Amendatory Agreement to Cooperation Agreement for Urban County Requalification. Motion made by Trustee Humby, seconded by Trustee Wescott. Carried 5-0

Resolution to authorize the mayor to sign for the use of the golf carts for the 250 Festival. Motion made by Trustee Singh, seconded by Trustee Wescott. Carried 5-0

August 17, 2026

Resolution to approve the fall schedule with modifications for the Brockport Community Rowing Club. Motion made by Trustee Humby, seconded by Trustee Wescott. Carried 5-0

Discussion: Trustee Roberts: are two sessions being added?

Trustee Singh: no, they are having personnel issues and not able to get enough coaches, so they are consolidating the number of days, so it is a reduced schedule

Petition to the Village of Brockport Board of Trustees – Request to Remove “No Parking” sign in Harvester Park

Discussion: Treavor Dobson, from Custom House, provided the board with a petition and several photos. A discussion took place between the board and Treavor regarding handicapped parking spots, the waterfront side of the parking lot where the no parking signs are located, snow removal, dimensions of a parking spot, Village Code regarding parking, and ADA requirements. Mayor Reed indicated that the board will look into the matter.

VILLAGE BOARD REPORTS

Trustee Roberts: Summer Serenades is coming to a conclusion this Thursday. Thank you to the volunteers that have made this event happen each year, Gary Skoog, Jackie Davis, Pat Kutz and Artie Kutz. Thank you to Randy Dumas and the arts festival committee for the fabulous job of putting on the festival.

Trustee Humby: America 250 Celebration is this Saturday, August 22, 2026, 4pm to dusk. This is a family friendly event and encourages the community to come out and celebrate.

ADJOURNMENT:

Motion to adjourn at 7:04 P.M. made by Trustee Humby, seconded by Trustee Singh. Carried 5-0

August 17, 2026

Barbara A. Krizen

Village Clerk

UPCOMING EVENTS:

08/22/2026 America 250 Celebration
09/19/2026 SUNY Brockport Home Coming Parade
09/26/2026 Brockport Fire Fest '26
09/26/2026 Harvest Moon Dance
10/02/2026 Brockport CSD Homecoming Parade

UPCOMING MEETINGS:

08/24/2026 Village Board Workshop

EXECUTIVE COMMITTEE

Randy Dumas
President, Kiwanis

Chris Marks
Vice President, Exempts

**Melissa Beadle-
Wencek**
Treasurer, Community

Art Appleby
Secretary, Immediate Past
President, Community



BOARD OF DIRECTORS

Bob Reusch
Kiwanis

Cheryl Warner
Lions

Kari Pardun
Brockport Arts Festival, BCC

Kathy Kristansen
Brockport Arts Festival

Trevor Thaine
Brockport Arts Festival



MEMBERS

Erica Linden
Walk! Bike! Brockport!

Cindy Ingraham
Duck Derby, Community

To: Village of Brockport
Subject: Thank you
From: BISCO and the BAF Committee
Date: August 18, 2026



BISCO

Brockport Integrated Service
Clubs Organization
PO Box 197
Brockport, NY 14420
BISCObrockport.org

Hello Mayor Reed, the Village Board of Trustees, and Village Department Leadership,

I spoke at the Village Board Meeting last evening and now follow up with this letter to ensure that my message is clear.

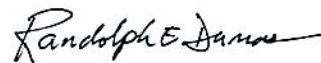
I sincerely thank the Brockport Department of Public Works Superintendent Christian Weiss for his personal leadership, and his crew's superior work leading up to and during the 2026 Brockport Arts Festival. Christian's team helped get us ready for the festival, and helped us get off Main Street, and all cleaned up, by 8:00 pm, just 3 hours after the close of the festival. Christian and DPW really rose to the challenges, especially Josh Snyder, who is effectively functioning as your Village Electrician. Josh, with a little oversight by Chris Marks, managed nearly all the wiring complexities for our Food Court while teaching the vendors about their own wiring.

I also thank Brockport Police Department Chief Paul Wheat, the Brockport Fire Department, and Monroe Ambulance crews for keeping all of us safe throughout weekend, including two overnights of policing our festival area. Whenever we needed them, they were all ready and able to perform at the highest level.

On behalf of BISCO and the Brockport Arts Festival Committee, we thank the Village of Brockport for hosting this great weekend for your village.

BISCO and the Arts Fest committee await your itemized invoice for village services during the festival.

Thank you!



Randy Dumas
BISCO President
Brockport Arts Festival Committee

The land on which BISCO and the Brockport Arts Festival stands are the lands of the Onöndowa'ga:' or Seneca Nation of the Hodinöhsö :ni' Confederacy. This land was seized and uncaded from them. We are committed to centering the voices of indigenous cultures in all spaces where there has been exclusion and erasure.

292 South Main Street
Brockport, NY 14420
August 17, 2026

Board Members:

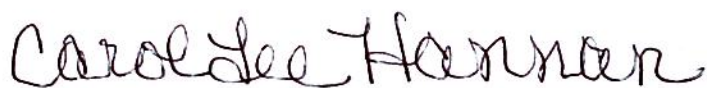
At the April 6th Village Board Meeting, a request I made was brought up for discussion. I asked for a review of the code office, as promised in the Board members' campaign literature; to review, revise and improve that department.

The code officer then stood and immediately identified me as the author of the request. As he continued, Trustees asked the mayor to silence Mr. Fabry, but they were ignored. Let me refresh your memories of that speech and respond to those claims.

- The suggestion that I removed any part of the code enforcement files which I organized was pure speculation designed to denigrate my reputation. I removed nothing from the police department. Nothing.
- I did not misuse or damage files in any way. If I asked Mr. Fabry anything, it would have been a simple question. There was no point at all to his accusations except to embarrass me, once again, in a public meeting.
- The suggestion that I possibly committed crimes was more than an insult. It was a slanderous fabrication, based on a brief encounter over a decade ago. I committed no crimes. Only Mr. Fabry has suggested otherwise; besides which, his comments had absolutely nothing to do with my request that Board members honor their campaign promises.
- Refusing to silence Mr. Fabry was an insult which I also take personally.

I request that Mr. Fabry be ordered to stop any further outbursts or comments directed at me. Allowing him to scream at and/or insult any resident is inexcusable. This letter is my formal complaint to the Board. Mr. Fabry has twice violated his job requirement to interact with residents in a professional manner and he has twice interrupted an official meeting to do so, the second time to state false, embarrassing, slanderous claims about my actions and character, which I emphatically deny. I request that Mr. Fabry be formally reprimanded for his actions and this letter be added to his personnel file.

Sincerely,



Carol Lee Hannan

8.17.2026

old

Canal Season May 15 to October 14, 2026		Brockport Community Rowing 2026 Programming	
		Build Racks at boathouse/move ergs and equipment to organize boathouse	April-May
		Build Racks at boathouse/move ergs and equipment to organize boathouse	April-May
		Move new boats into boathouse	Early May
		Coaches/Coxswains meeting	Monthly
May 16	7:30 am-1 pm	Raise the Water Fund Row with Brunch After at Boathouse (Dish to Pass)	Fundraiser
May 17	7:30 am-1 pm	Rain date/second date if needed	
May 30	8 am-4 pm	Learn to Row Day	Various dates
		Kelley learning to drive launch as part of Coach Certification	
Spring Season May 18 to June 27, 2026 (6 weeks)			
	4:30-8:30 pm	Mixed Mondays (Intermediate and Experienced)	May 18, 25, June 1, 8, 15, 22
	4:30-8:30 pm	Mixed Wednesdays (Intermediate and Experienced)	May 20, 27, June 3, 10, 17, 24
		McQuaid Row for Hope possible use of dock and boathouse overnight	Week of June 7
4:30-8:30 pm Tues/Thurs, 8 am-12:30 pm Sat		Learn to Row One (8 classes, Tuesdays, Thursdays and Saturdays)	June 2, 4, 6, 9, 11, 13, 16, 18
Summer One Season July 6 to August 1, 2026 (4 weeks)			
	4:30-8:30 pm	Intermediate & Experienced Mondays (lineups* determined by coach)	July 6, 13, 20, 27
	4:30-8:30 pm	Intermediate & Experienced Wednesdays (lineups determined by coach)	July 8, 15, 22, 29
4:30-8:30 pm Tues/Thurs, 8 am-12:30 pm Sat		Learn to Row Two (8 classes, Tuesdays, Thursdays, and Saturdays)	July 7, 9, 11, 14, 16, 18, 21, 23
	5:30-10 am	Saturday Experienced Row	July 11, 18, 25, August 1
Summer Two Season August 3 to August 29, 2026 (4 weeks)			
	4:30-8:30 pm	Intermediate and Experienced Mondays (lineups determined by coach)	August 3, 10, 17, 24
	4:30-8:30 pm	Intermediate and Experienced Wednesdays (lineups determined by coach)	August 5, 12, 19, 26
4:30-8:30 pm Tues/Thurs, 8 am-12:30 pm Sat		Learn to Row Three (8 classes, Tuesdays, Thursdays, and Saturdays)	August 4, 6, 8, 11, 13, 15, 18, 20
	5:30-10 am	Saturday Experienced Row	August 8, 15, 22, 29
	9 am-12 pm	Yoga with Boats (4 sessions) (Saturdays)	August 22, 29, September 12, 19
Fall Season August 31 to October 3, 2026 (5 weeks)			
	4:30-8:30 pm	Intermediate Mondays (4 weeks)	August 31, September 14, 21, 28
	4:30-8:30 pm	Experienced Tuesdays (5 weeks)	September 1, 8, 15, 22, 29
	4:30-8:30 pm	Intermediate Wednesdays (5 weeks)	September 2, 9, 16, 23, 30
	4:30-8:30 pm	Experienced Thursdays (5 weeks)	September 3, 10, 17, 24, October 1
	5:30-10 am	Saturday Race Practice (4 weeks)	September 12, 19, 26, October 3
October 4	7:30 am-1 pm	Drain the Ditch Fund Row with Brunch After at Boathouse (Dish to Pass)	Fundraiser

BCR members going out in shells on their own time within the time frame of sunrise to sunset and during the canal navigation season.
 Equipment maintenance, repairs, and erging as needed at various dates and times .1 Adopted April 15, 2026

New for approval 8.17.26

Canal Season May 15 to October 14, 2026		Brockport Community Rowing 2026 Programming	
		Build Racks at boathouse/move ergs and equipment to organize boathouse	April-May
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	4:30-8:30 pm	Intermediate and Experienced Wednesdays (5 weeks)	September 2, 9, 16, 23, 30
	5:30-10 am	Saturday Experienced Practice (4 weeks)	September 12, 19, 26, October 3
October 4	7:30 am-1 pm	Drain the Ditch Fund Row with Brunch After at Boathouse (Dish to Pass)	Fundraiser

BCR members going out in shells on their own time within the time frame of sunrise to sunset and during the canal navigation season.
 Equipment maintenance, repairs, and erging as needed at various dates and times .1 Adopted April 15, 2026



Office of the Controller

Monroe County, New York

Adam Bello
County Executive

John Fornof
Controller



August 17, 2026

The Honorable Ben Reed, Mayor
Village of Brockport
127 Main Street
Brockport, NY 14420

Subject: Monroe County Sales Tax Distribution for the Second Quarter 2026

Dear Mr. Reed:

Your village's share of the Second Quarter 2026 sales tax receipts is \$525,497.40. This compares to \$510,571.19 distributed for the same quarter in 2025.

A copy of this letter has been sent to your Village Treasurer. The payment for this quarter representing your village's distribution has been made via ACH transfer.

Please note, if the New York State Taxation and Finance Department, through its auditing process, uncovers any discrepancies with this quarter's reported amount, the figures may be adjusted thereby affecting future quarterly reporting periods.

If you have any questions, feel free to contact me at (585) 753-1157.

Sincerely,

A handwritten signature in black ink, appearing to read "John Fornof". The signature is fluid and cursive, with the first and last names being the most prominent.

John Fornof
Controller

xc: Village Treasurer, Village of Brockport



NY Forward

Small Project Fund: We know many of you have been patiently waiting for the NY Forward Small Project Fund to move forward. We are excited to share the anticipated timeline for the next steps in the process.

The Village of Brockport anticipates receiving the necessary contract with NYS Homes and Community Renewal (HCR) during the fourth quarter of 2026. After the contract is signed and approved, a request for proposal (RFP) will be issued to obtain a consultant as required by the state.

The Village anticipates announcing the Open Call for Projects in March of 2027. Eligible Uses of Funds are listed below.

Please keep in mind that these dates are anticipated and subject to change as the Village works through the required State processes and contracts.

DRI/NYF PROGRAM ACTIVITIES

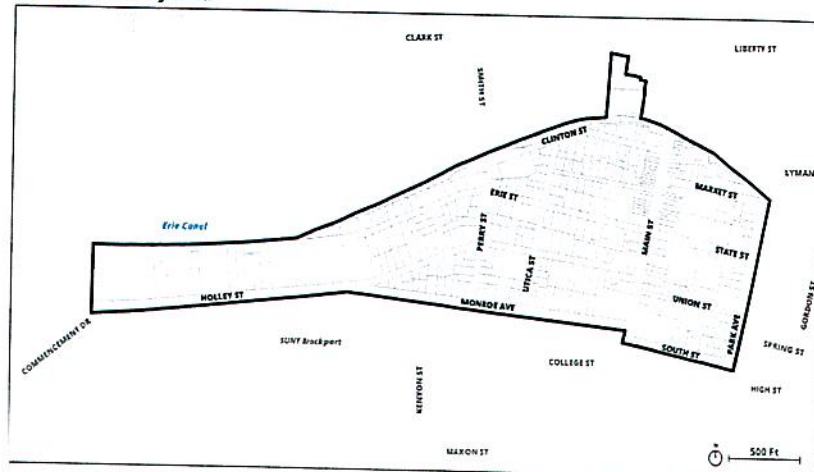
Eligible Uses of Funds

- **Building Renovation**
 - Interior and exterior building renovations for commercial and mixed-use spaces
 - Façade/storefront renovations
 - Permanently affixed signage and awnings
 - Interior fit-out, HVAC, and mechanical, electrical and plumbing (MEP)
 - Upper-story residential improvements
 - Other permanent building improvements
- **Business Assistance**
 - Permanent commercial machinery and equipment
- **Public Art**
 - Murals, sculptures, and other significant permanent installations
- **Soft Costs**
 - Architectural and design, engineering, and environmental testing

Office of Community Renewal 10

Private Projects: Similar to the Small Project Fund, the Department of State contracts are anticipated to be provided direct to private project awardees during the fourth quarter of 2026.

NY Forward Study Area





Events Application

Village of Brockport

127 Main Street • Brockport, NY 14420 • (585) 637-5300

Please submit this form to the Village Clerk @ bkcrizen@brockportny.gov
Submissions 30 days in advance of planned event are recommended.

Event Name: Midnight Madness	
Type of Event (Race/Walk, Festival, Concert, Parade Other, etc.): Costume parade and trick or treating	Location of Event: Downtown Brockport, Main and Market Street
Applicant Name: Sarah Bonczyk	Event Date(s): 10/30/2026
Event set up/break down times: 5:30pm to 8:30pm	Event times: 6pm to 8pm
Alternate Rain Plan: n/a	Rain Date: n/a
Individual/Group/Corporation Name Holding Event: Lift Bridge Book Shop	Village Property Utilized Main and Market Street
Applicant Address, City, State, Zip: 45 Main Street Brockport, NY 14420	Support Services Requested of the Village Police presence at two busiest cross walks which are typically by the movie theater and the Main Street Bridge. Partial blockade of Market Street from corner and Market and Main til before the open parking lot (same as farmers market). Access to electricity on Market street for the DJ.
Applicant Email: sarah@liftbridgebooks.com	Applicant Phone: 585-690-2230

There must be an identified "in charge" person on premise during all hours of the event if on Village property.

Event Contact Person:	Contact Cell Phone:	Date & Time(s) On-Premise at Event:
Sarah Bonczyk	585-690-1874	entirety of the event
John Bonczyk	585-690-4921	entirety of the event

Total Attendance Anticipated: (including attendees, participants, staff, vendors, etc.): 1,000
Will there be amplified sound or music? Please describe. DJ set up in the blocked off space on Market Street.
Event Details: This is a long standing tradition in the Village of Brockport. When the Main Street bridge was closed it was very easy to shut it down for this event. The current state requirements are not possible for us to meet. Prior years Main Street was always open and our amazing police department maintained a presence providing additional safety measures. I will be acquiring reflective portable signage to help enhance crosswalk safety. Walk Bike Brockport has offered three volunteers to help with safety for other cross walks. I have consulted police chief Wheat as well as fire chief Leggett. Both are in full support of this plan and happy to assist. For the empty store fronts on Main Street, I am looking to partner with other community entities to fill those spots.

Events utilizing Village property require internal review and approval by the Village Board. Additional information and/or documentation may be requested.



Events Application

Village of Brockport

127 Main Street • Brockport, NY 14420 • (585) 637-5300

Please submit this form to the Village Clerk @ bkrizen@brockportny.gov
Submissions 30 days in advance of planned event are recommended.

Event Name: Brockport Winter Market of 2026	
Type of Event (Race/Walk, Festival, Concert, Parade Other, etc.): Vendor Partnered Holiday Event	Location of Event: Downtown Brockport, Main and Market Street
Applicant Name: Sarah Bonczyk	Event Date(s): 12/05/2026
Event set up/break down times: 9am to 5:30pm	Event times: 10am to 4pm
Alternate Rain Plan: n/a	Rain Date: n/a
Individual/Group/Corporation Name Holding Event: Lift Bridge Book Shop	Village Property Utilized Main and Market Street
Applicant Address, City, State, Zip: 45 Main Street Brockport, NY 14420	Support Services Requested of the Village Signage for the event put up on the welcome to Brockport billboard (11/06/2026) and then removed (12/07/2026). Signage will be multi purpose of promoting SBS and Winter Market for all of downtown Brockport, not us or any specific entity. Can send imagery for approval before production. Dates listed above are flexible.
Applicant Email: sarah@libbridgebooks.com	Applicant Phone: 585-690-2260

There must be an identified "in charge" person on premise during all hours of the event if on Village property.

Event Contact Person:	Contact Cell Phone:	Date & Time(s) On-Premise at Event:
Sarah Bonczyk	585-690-1674	entirety of the event
John Bonczyk	585-690-4921	entirety of the event

Total Attendance Anticipated: (including attendees, participants, staff, vendors, etc.): 1,000
Will there be amplified sound or music? Please describe. Hoping to have live music and/or carolers outside if approved.
Event Details: Winter Market will be similar to last year. Main/Market Street businesses will host inside or outside guest vendors. Outdoor vendors will be made aware that they need to weight each leg of a flame retardant tent (if applicable) with 40 pounds per leg as well as provide COI naming the Village of Brockport. Vendors will consist of craft, art and gift variety.

Events utilizing Village property require internal review and approval by the Village Board. Additional information and/or documentation may be requested.

Barbara Krizen

From: Jillian Bourke <mail@brockportny.gov>
Sent: Saturday, August 8, 2026 2:34 PM
To: Barbara Krizen
Subject: New Message From Village of Brockport, NY

Categories: Green category

Mailing Address*: 53 student lane, Brockport NY Telephone Number*: 5853291701 Fax Number:

Length of residency in village or at current address:: 2 months Board or Committee Position Interested In:: Welcome center ambassador

Education:: High school diploma

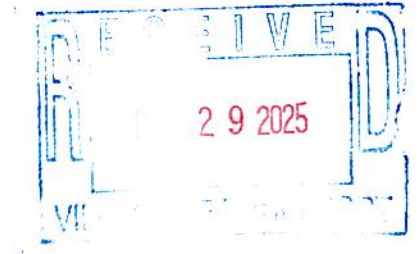
Skills or experiences you would like to contribute:: I enjoy helping the community Short statement or reason(s) for your interest in this position and what you hope to learn or accomplish:: I have lived in brockport my whole life and want to give back to the community. I love meeting new people and making our community a better place.



BUSINESS
ADVISORS
AND CPAS

December 19, 2025

Ms. Erica L. Linden, Village Clerk/ Manager
Village of Brockport
127 Main Street
Brockport, New York 14420



Dear Ms. Linden:

We have enclosed seven copies of the Village of Brockport, New York, Agreed-Upon
Procedures for the year ended May 31, 2025.

Sincerely,
Mengel Metzger Barr & Co, LLP

A handwritten signature in black ink that reads 'Thomas Zuber CPA'.

Thomas Zuber, CPA, Partner

VILLAGE OF BROCKPORT

Monroe County, New York

**Agreed – Upon Procedures -
Justice Accounts**

For the Year Ended May 31, 2025



BUSINESS
ADVISORS
AND CPAS

Independent Accountant's Report On Applying Agreed-Upon Procedures

To the Board Members
Village of Brockport
Monroe County, New York

We have performed the procedures enumerated below on the financial transactions of the Justice Accounts of the Village of Brockport, Monroe County, New York (the Village) for the year ended May 31, 2025. The Village's management is responsible for the financial transactions for the year ended May 31, 2025.

The Village has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting the Board with evaluating the financial transactions of the Justice Accounts for the year ended May 31, 2025. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Our procedures and findings are as follows:

Procedure #1:

We tested the bank reconciliations for two random months, including year-end, for the fine and bail accounts.

Findings #1

No exceptions were found as a result of applying the procedure.

Procedure #2

For two test months, we reviewed the monthly reports submitted to the New York State Comptroller for the following:

- a) For a sample of fines, criminal and civil cases, and dismissed charges, we examined the supporting case file, supporting cash receipt and how it was reported.
- b) For a sample of bail activity, we examined the supporting case file and cash receipt, and disbursement documentation.

Findings #2

No exceptions were found as a result of applying the procedure.

Procedure #3:

We inspected outstanding bail at year end against case files and accounting information to verify it is proper outstanding bail.

Findings #3

No exceptions were found as a result of applying the procedure.

Procedure #4:

We inspected a sample of accounts receivable to ensure reporting to the DMV was made timely and unpaid/unanswered tickets were properly scofflawed.

Findings #4

For those cases selected for testing, we noted that vehicle, traffic and penal cases appeared to be reviewed and civil judgements were filed appropriately, and no findings were noted.

Procedure #5:

We inspected the internal accounting control procedures for the Justice Accounts.

Findings #5

No exceptions were found as a result of applying the procedure.

We were engaged by the Village to perform the agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards, established by the AICPA. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion on the financial transactions of the Justice Accounts for the year ended May 31, 2025. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Village and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Village and is not intended to be and should not be used by anyone other than those specified parties.

*

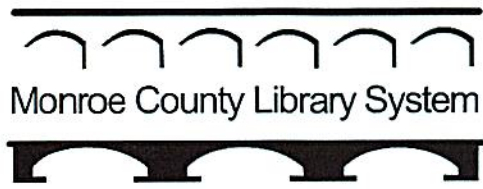
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*

We would like to express our appreciation to each judge, as well as their respective staff for all the courtesies extended to us during the course of our engagement. If you have any questions regarding the above items, please do not hesitate to call.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
November 14, 2025



Monroe County Library System

115 South Avenue, Rochester, NY 14604-1896

www.libraryweb.org

Thank you for your partnership throughout the Wired for Opportunity project. As indicated via email, the Monroe County Library System (MCLS) contracted with your municipality/agency to operate a solar-powered internet-outpost table through December 31, 2026. MCLS cannot renew this agreement after the term expires and is reaching out to current partners to determine if your municipality/agency would be interested in maintaining the tables after the term expires.

We are requesting a written response by September 25, 2026, indicating whether your municipality/agency wishes to enter into an agreement with MCLS to transfer the ownership and maintenance of the tables. Failure to respond by September 25, 2026 may result in the removal of the solar table. If your municipality/agency does not wish to move forward with transfer, MCLS will arrange removal of the solar table through the manufacturer.

Below is an overview of information related to MiFi unit procurement and maintenance, as well as general maintenance of the solar tables. If you have any questions, please reach out to Katy.Hasselwander@libraryweb.org.

MiFi Units:

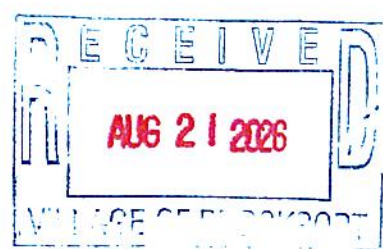
- Procurement: MiFis are purchased through T-Mobile, via New York State Contract PS68707. The only cost is a monthly data fee, between \$11-\$35 depending on the unit. Library Finance can connect partners to the representative from T-Mobile.
- Installation: MiFi units are installed in the base compartment of the table. Installation requires a power drill and basic electrical knowledge. Prior to installation, each unit is reprogrammed to restrict certain permissions. A kill switch inside each table allows power to be safely disconnected during servicing.
- Troubleshooting:
 - MiFi units occasionally go offline due to software updates, extreme temperature fluctuations, or unknown causes. The units cannot be remotely restarted, and real-time monitoring is not available. Diagnosing or restarting an affected unit requires an on-site visit and a power drill to access the compartment.
 - Hardware failures occasionally require a replacement of a full MiFi unit, though this is uncommon. Replacement involves reconnecting the new MiFi

to the table's solar battery and reprogramming it with the same permission restrictions used for standard installations.

- **Monitoring:** Usage and connection data are retrieved via the T-Mobile for Government administrative portal. Real-time data is only accessible by connecting a laptop directly to the solar table site network with admin login credentials. Data is stored on devices for 30 days before automatic deletion but is preserved on the T-Mobile portal once the monthly report is compiled – provided the device remains powered through the report date.

Table Maintenance:

- **Time Commitment:** Library staff currently monitor tables monthly, checking for damage, removing snow, or troubleshooting any other issues.
- **Damage:**
 - Minor damage is common as port shields, ports, and branding stickers are frequently pulled off. These repairs are straightforward, and replacement parts are easily found through typical hardware vendors.
 - More significant damage, such as carved initials or deep gouges, cannot be repaired on-site. Only one such incident has occurred to date; since the damage was non-offensive, no tabletop replacement was ordered, though one can be requested through the manufacturer if warranted.
 - A tamper-evidence measure (a discreet marker on the base compartment) indicates whether a unit has been opened by anyone other than authorized personnel. While the compartment can be accessed by anyone with a power drill, any stolen components can be replaced, and more complex repairs can be coordinated with the manufacturer, if needed.
- **Warranty:** The tables are under warranty for 2 years after installation date. If you are unsure if your table is still under warranty, please let us know. The manufacturer's warranty provides replacement table parts and assistance as needed.
- **Snow Removal:** Snow needs to be removed from solar panels as extended snow coverage on the solar panels (more than a couple of days) can permanently damage the battery. Batteries carry an approximate three-year warranty if damage occurs.



VILLAGE OF BROCKPORT PEDDLING-SOLICITING APPLICATION

Refer to Brockport Village Code Chapter 16 – Peddling and Soliciting

Contact Person:

Name
address
phone number

Date of Application: _____

Fee submitted: _____

Date scheduled on Village Board agenda: _____

Note: Applicant must attend Village Board meeting

INDIVIDUAL - list ALL individuals peddling-soliciting with this application (make copies for additional individuals)

Name: <u>Alton lee edward zick</u>	Social Security Number: <u>[REDACTED]</u>
Phone Number: <u>[REDACTED]</u>	
Permanent Address: <u>[REDACTED]</u> <u>Fort mill SC 29715</u>	Temporary Address: <u>[REDACTED]</u> <u>Amherst, NY 14228</u>
Date of Birth: <u>[REDACTED]</u> Height: <u>6' 4"</u> Weight: <u>187</u> Eye Color: <u>Blue</u> Hair Color: <u>Brown</u>	
Driver's License #: <u>[REDACTED]</u> <i>(Attach copy of License)</i>	Vehicle License Plate #: <u>101</u>
Year <u>1997</u> Make <u>Honda</u> Model <u>CRV</u> Color <u>Blue</u> State of Registry <u>SC</u>	

Name: <u>Braden Joseph Jessup</u>	Social Security Number: <u>[REDACTED]</u>
Phone Number: <u>[REDACTED]</u>	
Permanent Address: <u>233</u> <u>Summerville SC 29485</u>	Temporary Address: <u>[REDACTED]</u> <u>Amherst, NY 14228</u>
Date of Birth: <u>[REDACTED]</u> Height: <u>6' 6"</u> Weight: <u>185</u> Eye Color: <u>Blue</u> Hair Color: <u>Blonde</u>	
Driver's License #: <u>[REDACTED]</u> <i>(Attach copy of License)</i>	Vehicle License Plate #: _____
Year _____ Make <u>NA</u> Model _____ Color _____ State of Registry _____	

BUSINESS/COMPANY/ORGANIZATIONBusiness or Organizational Name: Apptive Enviromental LLCDirect Manager Name: Juan AgredoAddress: 375 North French Road, Suit 104, Amherst, NY 14228Telephone Number: (307)-205-6938 Email: juan.agredo@goaptive.com**PRODUCT**Date of Operation: From: _____ to _____Time of Day From: _____ to _____Description of items being hawked, peddled or for which orders are being solicited: _____
pest control services(Attach a sample)**REFERENCES** for each individual peddling-soliciting with this application (make copies for additional individuals)**The Applicant must provide two-character references and a passport-sized photograph taken within 2 months preceding the application.**Character Reference Name: Ryan LillyPhone: [REDACTED] SFCharacter Reference Name: Maria NuezPhone: [REDACTED]*(Attach Photos)***The Applicant must provide two-character references and a passport-sized photograph taken within 2 months preceding the application.**Character Reference Name: Yolanda TorresPhone: [REDACTED]Character Reference Name: Dieu NguyenPhone: [REDACTED]*(Attach Photos)*

VILLAGE OF BROCKPORT
PEDDLING-SOLICITING APPLICATION

Refer to Brockport Village Code Chapter 16 – Peddling and Soliciting

Date of Application: _____

Fee submitted: _____

Date scheduled on Village Board agenda: _____

Note: Applicant must attend Village Board meeting

INDIVIDUAL - list ALL individuals peddling-soliciting with this application (make copies for additional individuals)

Name: <u>Duong Nguyen</u>	Social Security Number: <u>[REDACTED]</u>
Phone Number: <u>[REDACTED]</u>	
Permanent Address: <u>2320 [REDACTED]</u> <u>Charlotte NC 28262</u>	Temporary Address: <u>375 North [REDACTED] Suit 104</u> <u>Amherst, NY 14228</u>
Date of Birth: <u>[REDACTED]</u> Height: <u>5' 8"</u> Weight: <u>200</u> Eye Color: <u>Brown</u> Hair Color: <u>Black</u>	
Driver's License #: <u>3 [REDACTED]</u> IN (Attach copy of License)	Vehicle License Plate #: _____
Year <u>2012</u> Make <u>Ford</u> Model <u>Fusion</u> Color _____ State of Registry <u>NC</u>	

Name: <u>Ronell Renee Wright Jr</u>	Social Security Number: <u>[REDACTED]</u>
Phone Number: <u>[REDACTED]</u>	
Permanent Address: <u>[REDACTED]</u> <u>High Point NC 27263</u>	Temporary Address: <u>37 [REDACTED] d. Suit 104</u> <u>Amherst, NY 14228</u>
Date of Birth: <u>[REDACTED]</u> Height: <u>6' 1"</u> Weight: <u>215</u> Eye Color: <u>Brown</u> Hair Color: <u>Black</u>	
Driver's License #: <u>[REDACTED]</u> (Attach copy of License)	Vehicle License Plate #: _____
Year _____ Make <u>NA</u> Model _____ Color _____ State of Registry _____	

VILLAGE OF BROCKPORT
PEDDLING-SOLICITING APPLICATION

Refer to Brockport Village Code Chapter 16 – Peddling and Soliciting

Date of Application: _____

Fee submitted: _____

Date scheduled on Village Board agenda: _____

Note: Applicant must attend Village Board meeting

INDIVIDUAL - list ALL individuals peddling-soliciting with this application (make copies for additional individuals)

Name: <u>Ryan christopher Elsey</u>	Social Security Number: <u>[REDACTED]</u>
Phone Number: <u>[REDACTED]</u>	
Permanent Address: <u>[REDACTED]</u> <u>Charelston SC 29492</u>	Temporary Address: <u>[REDACTED]</u> <u>Amherst, NY 14228</u>
Date of Birth: <u>[REDACTED]</u> Height: <u>5' 10"</u> Weight: <u>140</u> Eye Color: <u>Brown</u> Hair Color: <u>Black</u>	
Driver's License #: <u>[REDACTED]</u> IN (Attach copy of License)	Vehicle License Plate #: <u>[REDACTED]</u>
Year <u>2021</u> Make <u>Mercedes</u> Model <u>C300</u> Color _____ State of Registry <u>SC</u>	

Name: <u>Sebastian Febles</u>	Social Security Number: <u>[REDACTED]</u>
Phone Number: <u>[REDACTED]</u>	
Permanent Address: <u>[REDACTED]</u> <u>Charlotte NC 28277</u>	Temporary Address: <u>[REDACTED]</u> <u>Amherst, NY 14228</u>
Date of Birth: <u>[REDACTED]</u> Height: <u>5' 9"</u> Weight: <u>175</u> Eye Color: <u>Brown</u> Hair Color: <u>Black</u>	
Driver's License #: <u>[REDACTED]</u> (Attach copy of License)	Vehicle License Plate #: <u>[REDACTED]</u>
Year <u>2014</u> Make <u>Chevrolet</u> Model <u>Camaro</u> Color _____ State of Registry <u>NC</u>	

Mobile food units (if applicable): Must attach State and County Health Department compliance certificate(s).

Date: _____

SIGNATURE OF APPLICANT(S)

Date: _____

SIGNATURE OF APPLICANT(S)

BACKGROUND CHECK

1.

A BCI background check. Provide original or a certified copy of the original background check.
- OR
2.

Applicant agrees to allow the Village to obtain a name/date of birth BCI background check.



Signature of Individual

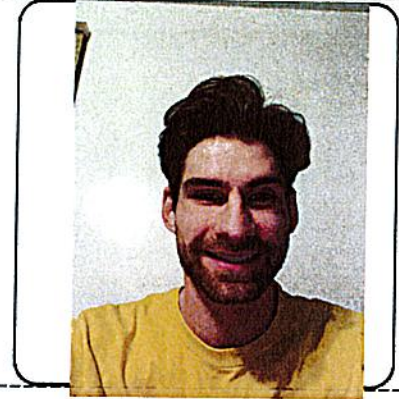
1.

A BCI background check. Provide original or a certified copy of the original background check.
- OR
2.

Applicant agrees to allow the Village to obtain a name/date of birth BCI background check.



Signature of Individual

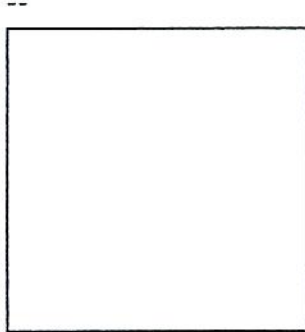


- Are background checks required? If so, does the Village conduct them, or do we need to provide one?
- Besides a driver's license, are there any additional documents that need to be submitted with the application?
- What is the typical processing time from submission to receiving the license?

We are trying to plan our application and scheduling accordingly, so any guidance on the process and expected timeline would be greatly appreciated.

Thank you for your help.

Best,
Daniel
Aptive Environmental



Daniel Grisales | *Contractor/Consultant*

daniel.grisales@goaptive.com

aptivepestcontrol.com

Intelligent Pest Control

1. A BCI background check. Provide original or a certified copy of the original background check.
2. Applicant agrees to allow the Village to obtain a name/date of birth BCI background check.

OR

Signature of Individual

Direct manager:

Juan C Agredo

Juan Agredo
Licensing and Compliance Supervisor
juan.agredo@goaptive.com
307-205-6938

9.1.24

Juan is not in US
will refile

Team Leader
is in the area

Updated 09/08/2023bk

LOCAL LAW NO. 1 OF 2026

A Local Law Amending Chapter 4 of the Code of the Village of Brockport by Repealing the Existing Chapter and Replacing it with a New Chapter 4 (Code of Ethics)

Section 1. Legislative Intent

The Village Board of Trustees finds that the existing Code of Ethics should be updated to reflect modern standards of ethical conduct, improve clarity, and eliminate the need for a separate Board of Ethics, while maintaining accountability and compliance with New York State law.

Section 2. Repeal of Chapter 4

Chapter 4 of the Code of the Village of Brockport, entitled “Code of Ethics,” is hereby repealed in its entirety and replaced as set forth in Section 3 of this Local Law.

Section 3. Replacement of Chapter 4

Chapter 4 is hereby reenacted to read as follows:

Section 4. Chapter 4 | Code of Ethics

§ 4.1 Purpose and Applicability

A. This Chapter establishes standards of ethical conduct for officers and employees of the Village of Brockport.

B. These standards are intended to promote public confidence, ensure integrity in government, and provide clear guidance regarding ethical conduct.

C. This Chapter applies to all Village officers and employees, whether paid or unpaid.

§ 4.2 Definitions

INTEREST. Any financial, personal, or other benefit to an officer or employee, whether direct or indirect, including interests of immediate family members.

OFFICER OR EMPLOYEE. Any officer or employee of the Village, whether elected, appointed, paid, or unpaid, including but not limited to the Mayor, members of the Board of Trustees, and members of any board, commission, committee, or agency of the Village.

RELATIVE. A spouse, domestic partner, parent, sibling, child, stepchild, or any person living in the same household.

§ 4.3 Conflicts of Interest

A. No officer or employee shall have an interest that conflicts, or reasonably appears to conflict, with the proper discharge of their duties.

B. No officer or employee shall:

1. Engage in any activity that conflicts with official duties;
2. Use their position to secure unwarranted privileges, advantages, or treatment;
3. Participate in any matter in which they have an interest unless otherwise permitted by Article 18 of the General Municipal Law or this Chapter.

C. Compliance with Article 18 of the New York State General Municipal Law is required.

§ 4.4 Self-Dealing

A. No officer or employee shall use their position, or take or fail to take any official action, in a manner that results in a personal or private benefit to:

1. Themselves;
2. A relative; or
3. Any business or organization in which they have an interest.

B. No officer or employee shall participate in, influence, or attempt to influence any Village decision, contract, or transaction in which they have an interest.

C. Any transaction entered into in violation of this section may be declared null and void to the extent permitted by law.

D. Nothing in this Chapter shall prohibit an officer or employee from presenting information, making recommendations, or advocating for a position in the course of their official duties on behalf of the Village or their department, provided that such actions do not result in a personal or private benefit as defined herein.

§ 4.5 Recusal and Disclosure

A. Any officer or employee with an interest in a matter before the Village shall:

1. Publicly disclose the nature of such interest; and
2. Refrain from participating in discussion, deliberation, recommendation, review, or decision-making.

B. Such disclosure shall be made part of the official record.

C. Where recusal is required:

1. If the matter is before a board, the remaining members shall act;
2. If the matter is before an individual, it shall be referred to a deputy, supervisor, or other authorized person.

§ 4.6 Standards of Conduct

A. No officer or employee shall engage in conduct that creates a reasonable appearance that the officer's or employee's independence, objectivity, or impartiality could be impaired.

B. No officer or employee shall use Village resources, time, or authority to coerce or request political support or contributions.

C. No officer or employee shall represent private interests in any matter adverse to the Village in which the Village is a party or has a direct interest.

D. It shall be a violation of this Chapter to engage in harassment or sexual harassment as defined by applicable law.

§ 4.7 Political Activities

A. No officer or employee shall use Village funds, personnel, equipment, facilities, supplies, or other Village resources for political campaign purposes, except as otherwise authorized by law.

B. No officer or employee shall directly or indirectly compel, coerce, or attempt to coerce another officer or employee to make, refrain from making, or solicit a political contribution or to participate in any political activity.

C. No officer or employee shall use or attempt to use their official position or authority to influence the political activities of another person.

D. Nothing in this section shall be construed to prohibit any officer or employee from engaging in political activity in their individual capacity on their own time and without the use of Village resources, to the extent permitted by law.

§ 4.8 Treatment of the Public

Officers and employees shall treat all members of the public in a respectful and professional manner, with equal consideration, and without favoritism, discrimination, or granting special advantage to any person or entity.

§ 4.9 Gifts and Favors

No officer or employee of the Village of Brockport, whether paid or unpaid, shall accept any gift or gratuity having a value of \$25 or more per instance, nor \$75 or more per annum, whether in the form of services, loan or any promise or benefit of any kind, from any person, firm or corporation which is interested directly or indirectly in any manner whatsoever in any business or professional transaction or dealing with the Village or any agency thereof.

§ 4.10 Confidential Information

No officer or employee shall disclose or use confidential information for personal or private benefit, except as required by law.

§ 4.11 Outside Employment and Future Employment

A. No officer or employee shall engage in outside employment that conflicts with official duties or impairs independent judgment.

B. No officer or employee shall seek or accept employment with any person or entity that has a matter pending before the officer or employee or the Village agency in which the officer or employee serves.

§ 4.12 Post-Employment Restrictions

No former officer or employee shall, within two (2) years after leaving service, appear before any Village agency or receive compensation in relation to any matter in which they were personally involved or which was under their active consideration.

§ 4.13 Use of Village Resources

A. Village resources shall be used only for lawful Village purposes.

B. No officer or employee shall use Village property or resources for personal convenience or profit, except as authorized.

C. No officer or employee shall cause the Village to incur expenses beyond what is reasonably necessary.

§ 4.14 Nepotism

A. No officer or employee shall participate in any decision to appoint, hire, promote, discipline, or discharge a relative.

B. No officer or employee shall directly supervise a relative.

§ 4.15 Exceptions

The provisions relating to conflicts, disclosure, and recusal shall not apply to:

1. Adoption of the Village budget;
2. Matters affecting all residents or a broad class of persons;

3. Actions that are ministerial and do not involve discretion.
4. Any matter in which recusal would prevent the Village from obtaining the quorum required by law, provided that the interest is publicly disclosed.

§ 4.16 Compliance

Compliance with this Chapter shall be a condition of employment.

The Village Clerk shall:

- distribute this Chapter to all officers and employees;
- maintain written acknowledgments; and
- ensure the Code is made publicly available on the Village website, if available, and otherwise upon request.

§ 4.17 Enforcement and Complaints

A. The Village does not maintain a Board of Ethics.

B. Complaints may be submitted to:

1. The Monroe County Board of Ethics, if available, or any other appropriate governmental authority.

C. Complaints involving a member of the Village Board shall be referred to appropriate external authorities and shall not be reviewed by the Board.

D. The Village Board may address violations involving Village officers and employees through any administrative action authorized by law.

E. Nothing herein limits the authority of any governmental agency.

F. This Chapter shall not create a private right of action.

§ 4.18 Penalties

A. Any officer or employee who violates this Chapter may be subject to:

- reprimand,
- suspension,
- termination, or
- removal from office, as permitted by law.

B. Nothing contained herein shall be construed to limit any remedy available under Article 18 of the General Municipal Law or any other applicable law.

C. Violations may be referred for enforcement under State law.

D. Nothing herein limits any other civil or criminal penalties.

E. The penalties set forth herein are cumulative and not exclusive.

§ 4.19 Severability

If any provision of this Chapter is held invalid, such invalidity shall not affect the remaining provisions.

Section 5. Technical Corrections

The Village's Code preparation contractor is authorized, without further action of the Village Board of Trustees, to correct typographical errors, numbering, and other technical changes that do not affect the substantive provisions of this Local Law.

Section 6. State Environmental Quality Review Act

Pursuant to 6 NYCRR 617.5(33), this Local Law is classified as a Type II action requiring no further review under SEQR.

Section 7. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.



VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence
NYS Climate Smart Community
NYS Clean Energy Community

RESOLUTION

Authorizing Brockport Village Court to file an application for funds from the New York State Unified Justice Court

WHEREAS, the New York State Unified Court System provides programs and funding opportunities for Town and Village Justice Courts for purposes related to the operation, administration, improvement, and support of such courts; and

WHEREAS, the Village of Brockport Court desires to submit an application to the appropriate office of the New York State Unified Justice Court for the purpose of obtaining such assistance and/or funding; and

NOW, THEREFORE, BE IT RESOLVED, that the Brockport Village Board of Trustees does hereby authorize the Brockport Village Court, in accordance with the provisions of the Justice Court Assistance Program in an amount not to exceed \$30,000, and upon arrival of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Brockport. There is no matching component.

Dated: September 21, 2026

Village Trustees Present: Mayor Reed, Deputy Mayor Roberts, Trustee Singh, Trustee Humby, Trustee Wescott

Resolution adopted: Yes ___ No ___

Barbara Krizen, Village Clerk

Mayor Benjamin D. Reed
Trustee/Deputy Mayor Don Roberts, Trustee Sandeep Singh and Trustee Rhonda Humby



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

585-637-1036 Phone 585-637-1025 Fax

Chair: Patricia Connors

Commissioners: Allyn Hammel, Bill Bird, Brian Frew,
Michael Koss, Secretary: Stacy Burke, Treasurer: Debra Kuhn
Chief: Adam Leggett



Village of Brockport
127 Main Street
Brockport, New York 14420
Attention: The Honorable Benjamin Reed, Mayor,
and Members of the Board of Trustees

September 14, 2026

Dear Mayor Reed and Members of the Board of Trustees,

The Brockport Fire District Office received a Residential Rental Registration Application and a \$125 invoice for property owned by the Brockport Fire District at 52 Market Street, Brockport, N.Y. This property is **NOT** a rental property.

The property is adjacent to the Fire District Headquarters on Market Street and is used to house college students who provide volunteer firefighter services.

Because the property does not qualify as a rental property, the Brockport Fire District respectfully requests that the \$125 fee be waived for as long as 52 Market Street remains owned by the Fire District.

Thank you in advance for your assistance. Please contact Commissioner Allyn Hammel with any questions or concerns. We also ask that you confirm receipt of this request and advise us when the matter has been resolved.

Sincerely,

Allyn Hammel
Brockport Fire District Commissioner

cc: Chad Fabry; Code Enforcement Officer/Building Inspector

New York Building Recreational Infrastructure for Communities, Kids, and Seniors (NY BRICKS) Overview

Key Information

- Applications due by 12/7/26.
- Website: <https://www.dasny.org/BRICKS>
- Award amounts can be between \$250,000 - \$15M; a 20% match is required.
- NY BRICKS grants can be used to fund the design, construction, major renovation, and equipping of a community center, along with other related capital costs.
- Awards will be announced by late February 2027 at the earliest.
- Applicants must have a score of 31 or more on Community Need and Project Planning to be eligible to apply.
- Applicants who score 20 or more points in Community Need will be deemed an underserved community.

Budget Levels

Priority Level and Type	Grant Funding Level	Total Project Costs
1. New Community Centers, New Construction, or Expansion for additional square footage	\$5M - \$15M	\$6.25M - \$18.75M
2. New Community Centers, New Construction, or Expansion for additional square footage	\$1M - \$5M	\$1.25M - \$6.25M
3. Renovation of Existing Community Centers	\$250,000 - \$5M	\$312,500 - \$6.25M

Community Center Definition

- Community Center: A building or facility owned or leased by an applicant which has, as its primary or dedicated purpose, providing scheduled programming to the community it serves with regular published hours and offering a range of social, educational, recreational, and/or cultural activities for a variety of age groups including but not limited to after-school education, recreation, workforce training, athletics, programming for seniors, meetings by neighborhood or community organizations, and delivery of wrap around services for behavioral health.
- Community Centers are typically free and are open year-round to the public in the community in which they are located or serve.

-The applicant must be the primary operator of the facility and will be responsible for its management, administration, and day-to-day operations.

Required Attachments

- Evidence of site control
- SERQ review
- Project estimates
- Project timeline
- Evidence of project planning
 - Master Plan, Strategic Plan, needs assessment, facilities assessment/condition report, space utilization study, feasibility study, etc.
- Community Need and Project Planning Worksheets
- Construction readiness
 - Evidence/description of steps taken to further project including obtaining permits, retaining design professional, obtaining Board approval, and/or developing architectural/engineering plans

Ineligible Costs

- Preliminary planning, market studies, and similar activities
- Grant administration, legal, insurance, and other fees
- Minor repairs or routine maintenance projects
- Long term debt, including financing machinery or equipment